

ADMINISTRATION & FINANCE COMMITTEE Meeting Agenda

Thursday, September 24, 2026

[Zoom Meeting](#) - 9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. **✓ APPROVAL OF MINUTES:** May 21, 2026 (pg. 1)
- III. **✓ FINANCIAL REPORTS**
 - A. IRMA Financial Statements (unaudited as of July 31, 2026)
 - B. IRMA Investment Portfolio as of July 31, 2026
 - Portfolio Summary – July 2026
 - C. IRMA Payables for the period 4/1-7/31/26
 - IRMA Payables-Sorted
- IV. **✓ STAFFING CHANGES FOR 2027** (pg. 3)
 - A. Financial Administrative Assistant (pg. 5)
 - B. Additional Loss Control Representative (pg.10)
 - C. Litigation Specialist (pg.14)
- V. **✓ 2027 PERSONNEL REPORT** (pg. 39)
- VI. **✓ RECRUITER FOR HIRING** (pg. 41)
- VII. **✓ 2027 PRELIMINARY BUDGET** (pg. 42)
- VIII. **APPEAL/REVENUE BASE-UPDATE** (pg. 51)
- XII. **INVESTMENT PERFORMANCE REPORTS – PTMA**
 - A. 2026 2nd Quarter Report
- XIII. **ADDITIONS TO AGENDA**
- XIV. **✓ EXECUTIVE SESSION-OPTIONAL FOR DISCUSSION OF CLOSED SESSION MINUTES**
- XV. **✓ APPROVAL OF CLOSED SESSION MEETING MINTUES**
 - Review/Discussion – Closed Session Meeting Minutes of May 21, 2026 (To be emailed)
- XVI. **CONFIRMATION OF NEXT MEETING**

Thursday, November 12, 2026; 9:30 a.m. – Via Zoom
- XVII. **✓ ADJOURNMENT**

To ensure a quorum, please call Amy Aguirre at (708) 236-6337 or amya@irmarisk.org, if you are not able to attend the meeting.

Copy to: Jason Bielawski, IRMA Chair