

## EXECUTIVE BOARD Committee Meeting Agenda

Tuesday, June 1, 2021  
[Zoom Meeting](#)  
9:30 a.m.

### I. CALL TO ORDER

- Roll Call

### II. ✓ APPROVAL OF MINUTES – March 2, 2021 (pg. 1)

### III. INFORMATIONAL ITEMS

#### A. Reports found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 1<sup>st</sup> Quarter Investment Performance Report

#### B. Standing Committee Reports

##### Training & Risk Management Committee

- Steering Committee Reports – 1<sup>st</sup> Quarter 2021 (pg. 6)
- Grant Administration Report (pg. 31)
- 2021 Training & Risk Management Report (pg. 36)
- 2022 Preliminary Program & Budget Discussion (pg. 40)
- IMAP Revision Update (pg. 52)

##### Membership Relations Committee

- Summer Risk Management Internship Program (pg. 58)
- MPA Internship Program (pg. 59)
- Workers' Compensation Focus Program Update (pg. 60)
- Member Marketing & Retention Report (pg. 63)

##### Coverage, Claims & Litigation Committee

- Milliman – Predictive Modeling Report (pg. 67)
- Guy Carpenter Reinsurance Renewal Presentation (pg. 91)
- Cyber Liability Coverage Renewal (pg. 148)

##### Administration & Finance Committee

- Segregation of Duties (pg. 151)
- GFOA Award of Financial Reporting Achievement (pg. 153)
- 2021 Potential Interest Income Credit (pg. 155)

### IV. CHAIR'S REPORT – CEDILLO

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- ✓ Voice Vote
  - ✓✓ Bylaw Vote – 2/3 of Membership

**V. ACTION ITEMS**

**A. TRAINING & RISK MANAGEMENT COMMITTEE – SCHEINER**

1. ✓ 2021 Education Summit (pg. 163)

**B. MEMBERSHIP RELATIONS COMMITTEE – CARRERAS**

1. ✓ Request for Additional Grant Funding (pg. 167)
2. ✓ Village of Tinley Park – IRMA Membership (pg. 169)
3. ✓ 2020 Claims to Contribution Analysis Report (pg. 180)

**C. ADMINISTRATION & FINANCE COMMITTEE – HELM**

1. ✓ IRMA Revenue Base-COVID Relief Revenue (pg. 192)
2. ✓ 2020 Audited Financial Report (pg. 206)
3. ✓ Actuarial Report as of 12/31/20 (pg. 250)
4. ✓ Contingency Fund (pg. 267)
5. ✓ Purchase of New Phone System (pg. 269)
6. ✓ Rate Stabilization Workshop Follow-Up-Approve Minutes (pg. 285)
7. ✓ Salary Range Adjustment for Risk Management and Training Coordinator (pg. 314)

**EXECUTIVE DIRECTOR/STAFF REPORT**

**VII. ADDITIONS TO AGENDA**

**VIII. CONFIRMATION OF NEXT MEETING**

Tuesday, September 28, 2021; 9:30 a.m. – TBD

**VI. CLOSED MEETING**

- A. ✓ Review/Discussion – Closed Session Meeting Minutes of March 2, 2021 pursuant to 5 ILCS 120/2(c)(21) (To be emailed)
- B. Executive Director's Performance Review (TBD)

**IX. ✓ ADJOURNMENT**

*To ensure a quorum, please contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or  
Call her at (708) 236-6349,  
if you are not able to attend the meeting.*