

EXECUTIVE BOARD Committee Meeting Agenda

Tuesday, June 4, 2019
IRMA Office
9:30 a.m.

I. CALL TO ORDER

- Roll Call

II. ✓ APPROVAL OF MINUTES – February 27, 2019 (pg. 1)

III. INFORMATIONAL ITEMS

A. Reports found in the Member Section of the IRMA website –

<https://www.irmarisk.org/Communications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 1st Quarter Investment Performance Report

B. Standing Committee Reports

Membership Relations Committee

- Workers' Compensation Focus Program – Q1 2019 Report (pg. 6)
- Summer Internship Program Update (pg. 13)
- Membership Recruitment Report (pg. 14)
- Notice of Withdrawal – Village of Stickney (pg. 17)

Administration & Finance Committee

- 2019 Potential Interest Income Credit (pg. 18)
- Consideration of a Contingency Fund (pg. 26)

Training & Risk Management Committee

- 2018 Grant Updates (pg. 76)
- Pilot PRSC Structure and Meetings (pg. 79)
- Civil Actions by Minors Injured in Parks and Recreation Programs (pg. 80)
- Training & Risk Management Services Report (pg. 82)
- Grant Administration Report – Q1 2019 (pg. 86)
- Regulatory Assistance Visit (RAV) Revisions (pg. 89)
- IMAP Revision Update (pg. 90)
- Video on Demand Removal (pg. 94)
- 2019 Education Summit (pg. 95)
- 2020 Training and Risk Management Initiatives (pg. 97)

Coverage, Claims & Litigation Committee

- Senate Bill 1596 Follow-up (pg. 99)
- Defense Counsel Performance Survey Report (pg. 103)
- Litigation Successes (pg. 105)

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

IV. CHAIR'S REPORT – FRANCES

V. ACTION ITEMS

A. MEMBERSHIP RELATIONS COMMITTEE – JOSEPH

1. ✓ 2018 Claims to Contribution Report (pg. 107)
2. ✓ 2018 Member Participation Report (pg. 118)
3. ✓ Bylaw Amendment Defining Delegate and Alternate (pg. 122)

B. ADMINISTRATION & FINANCE COMMITTEE – HELM

1. ✓ Actuarial Report as of 12/31/18 (pg. 125)
2. ✓ 2018 Audited Financial Report (pg. 142)
3. ✓ Staff Changes and Revision to 2019 Personnel Report (pg. 206)
4. ✓ Revision to IRMA Bonus Policy (pg. 210)

C. TRAINING & RISK MANAGEMENT COMMITTEE – ROBBINS

D. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. ✓ Business Auto Liability Coverage Changes (pg. 218)

EXECUTIVE DIRECTOR/STAFF REPORT

VI. CLOSED MEETING

- A. Personnel
- B. Executive Director's Performance Review (TBD)

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, October 2, 2019
IRMA Office - 9:30 a.m.

IX. ADJOURNMENT

*To ensure a quorum, please contact Donna Morin at donnam@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.*