

**EXECUTIVE BOARD**  
**Committee Meeting Agenda**

**Tuesday, September 28, 2021**

**[Zoom Meeting](#)**

**9:30 a.m.**

**I. CALL TO ORDER**

- Roll Call

**II. ✓ APPROVAL OF MINUTES – June 1 & 4, 2021 (pg. 1)**

**III. INFORMATIONAL ITEMS**

**A. Reports found in the Member Section of the IRMA website –**

**<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>**

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 2<sup>nd</sup> Quarter Investment Performance Report

**B. Standing Committee Reports**

**Training & Risk Management Committee**

- Steering Committee Reports – 2<sup>nd</sup> Quarter 2021
  - [FCSC Packet](#)
  - [PCSC Packet](#)
  - [PWSC Packet](#)
- 2021 Training & Loss Control Report Summary – 2<sup>nd</sup> & 3<sup>rd</sup> Quarter (pg. 6)
- Grant Administration Report (pg. 10)
- 2022 Preliminary Budget (pg. 16)
- 2021 Education Summit (pg. 21)

**Membership Relations Committee**

- NSN Unemployment Services Report (pg. 24)
- 2021 IRMA Summer Safety Internship Program-Final Overview (pg. 30)
- IRMA Summer Safety Internship Program Updates (pg. 31)
- MPA Internship Program (pg. 32)
- Workers' Compensation Focus Program Update (pg. 33)
- Member Marketing & Retention Report (pg. 36)
- 2022 Preliminary Budget (pg. 41)

**Coverage, Claims & Litigation Committee**

- Guy Carpenter-Coverage Renewal Presentation (pg. 42)
- Milliman – Predictive Modeling Report (pg. 85)
- 2022 Preliminary Budget (pg. 107)
- Vehicle Rental Reimbursement Coverage (pg. 118)

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✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

Administration & Finance Committee

- Moving Costs Approval (pg. 120)
- Accounting Software Upgrade Purchase (pg. 130)

**IV. CHAIR'S REPORT – CEDILLO**

- **Announcement of Formation of Nominating Committee for 2022 Officers (Immediate Past Chair – Frances)** (pg. 131)

**V. ACTION ITEMS**

**A. TRAINING & RISK MANAGEMENT COMMITTEE – SCHEINER**

1. ✓ Fire Service Injury Prevention (Binder) Program Update (pg. 134)
2. ✓ Body Worn Camera Grant Program (pg. 141)
3. ✓ Request for Additional Grant Funding (pg. 145)

**B. MEMBERSHIP RELATIONS COMMITTEE – COLE**

1. ✓ Village of Tinley Park – IRMA Membership (pg. 146)
2. ✓ Village of Vernon Hills – IRMA Membership (pg. 152)

**C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – HALIK**

1. ✓ 2022 Coverage Renewal (pg. 155)

**D. ADMINISTRATION & FINANCE COMMITTEE – HELM**

1. ✓ Rate Stabilization Policy and Procedure (pg. 166)
2. ✓ Projected 2022 Budget for Office Relocation (pg. 169)
3. ✓ New Office Furniture Purchase (pg. 171)
4. ✓ 2022 Personnel Report (pg. 173)
5. ✓ 2022 Preliminary Budget (pg. 176)

**EXECUTIVE DIRECTOR/STAFF REPORT**

**VI. ADDITIONS TO AGENDA**

**VII. CONFIRMATION OF NEXT MEETING**

Tuesday, November 30, 2021; 9:30 a.m. – Via Zoom

**VIII. ✓ APPROVAL OF CLOSED SESSION MINUTES**

**IX. ✓ CLOSED MEETING – IF DESIRED TO DISCUSS CLOSED SESSION MINUTES**

- A. ✓ Review/Discussion – Closed Session Meeting Minutes of June 1 & 4, 2021 pursuant to 5 ILCS 120/2(c)(21) (To be emailed)

**X. ✓ ADJOURNMENT**

*To ensure a quorum, please contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or Call her at (708) 236-6349, if you are not able to attend the meeting.*