



BOARD OF DIRECTORS Meeting Agenda

Tuesday, March 12, 2024
[Zoom Meeting](#)
9:30 a.m.

I. CALL TO ORDER
- Roll Call

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

B. Welcome to 2024 Board of Directors (Informational)

- [2024 Calendar of Meetings](#)
- [Board of Directors Statement of Responsibility](#)
- [Statement of Responsibility for Delegates/Alternates](#)
- [Conflict of Interest Policy](#)
- Proxy Form and Bylaw Provision (pg. 1)

C. Standing Committee Documents (Informational)

Training & Risk Management Committee

- [Announcement of 2024 Committee](#)
- 2023 Committee Goals and Objectives Accomplishments (pg. 5)
- 2024 Committee Goals and Objectives (pg. 8)
- 2023 Training & Loss Control Report Summary (pg. 9)
- 2023 Grant Program Administration Report (pg. 16)
- 2023 Education Summit (pg. 25)
- 2024 Training & Risk Management Services Report (pg. 28)
- Benchmark Analytics Update (pg. 35)
- 2024 Education Summit (pg. 36)
- Cancellation of Concierge Cyber Program (pg. 38)

Membership Relations Committee

- [Announcement of 2024 Committee](#)
- 2023 Committee Goals and Objectives Accomplishments (pg. 39)
- 2024 Committee Goals and Objectives (pg. 41)
- Member Marketing & Retention Report (pg. 42)
- Internship Programs (pg. 45)

Coverage, Claims & Litigation Committee

- [Announcement of 2024 Committee](#)
- 2023 Committee Goals and Objectives Accomplishments (pg. 47)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- 2024 Committee Goals and Objectives (pg. 48)
- Milliman – Predictive Modeling Report (pg. 49)

Administration & Finance Committee

- [Announcement of 2024 Committee](#)
- 2023 Committee Goals and Objectives Accomplishments (pg. 69)
- 2024 Committee Goals and Objectives (pg. 70)
- Financial Overview (pg. 71)
- Approve Budget Transfer Related to Cancellations of Concierge Cyber Program (pg. 74)

Executive Board

- [Roster of 2024 Executive Board Members](#)
- [IRMA Officers Statement of Responsibility](#)
- [Executive Board Statement of Responsibility](#)
- [At-Large Representatives' Statement of Responsibility](#)

III. EXECUTIVE DIRECTOR/STAFF REPORT

- Recognition for Outgoing Executive Board Members & Standing Committee Members (pg. 77)

IV. CHAIR'S REPORT – HALIK

- A. ✓ **Nomination for Executive Board Vacancy** (pg. 79)
- B. **Changes in IRMA Delegates/Alternates**

Brianna Bacigalupo, Delegate – Carol Stream
Ann Novoa, Delegate – Flossmoor
Bettina O'Connell, Delegate – Lake Bluff
Jean Bueche, Delegate – Oswego
Jessica Frances, Delegate – Riverside
Ashley Monroe, Alternate – Riverside
Lisa Bahry, Alternate – Winfield

V. ACTION ITEMS

- A. ✓ Approval of Board of Directors Meeting Minutes of December 12, 2023 (pg. 80)
- B. ✓ Grant Administration Policy (pg. 86)
- C. ✓ Advisory & Workers' Compensation Focus Program Update (pg. 94)
- D. ✓ 2023 Member Participation Report (pg. 101)

VI. ADDITIONS TO AGENDA

VII. CONFIRMATION OF NEXT MEETING

Tuesday, June 11, 2024
9:30 a.m. – Via Zoom

VIII. ✓ ADJOURNMENT

To ensure a quorum, please call contact Donna Morin at donnam@irmarisk.org or call her at (708) 236-6349, if you are not able to attend the meeting.