

BOARD OF DIRECTORS Meeting Agenda

Tuesday, June 10, 2025
[Zoom Meeting](#)
9:30 a.m.

I. CALL TO ORDER
- Roll Call

II. INFORMATIONAL ITEMS

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <https://www.irmarisk.org/members/communications/irma-reports/>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

B. Standing Committee Documents (Informational)

Training & Risk Management Committee

- Grant Administration Report (pg. 1)
- Training & Risk Management Services Report – Q1 (pg. 5)
- Benchmark Analytics Update (pg. 9)
- 2025 Education Summit (pg. 11)
- Public Works Safety & Risk Management Update (pg. 14)
- KnowBe4 Subscription Update & Future Planning (pg. 19)
- Steering Committee Reports
 - Fire Chiefs – Deputy Chief Tom Wang, Village of Mount Prospect
[FCSC Packet](#)
 - Police Chiefs – Chief Matt Smizinski, Village of Lake Bluff
[PCSC Packet](#)
 - Public Works – Director Matt Supert, Village of Western Springs
[PWSC Packet](#)
 - I.T. Cybersecurity – FYI Only
[I.T. Cybersecurity Packet](#)

Membership Relations Committee

- Critical Claims Report (pg. 23)
- Cary Area Public Library District Notice of Withdrawal (pg. 24)
- Member Marketing & Retention Report (pg. 28)
- Advisory & Workers' Compensation Focus Program Update (pg. 36)

Administration & Finance Committee

- 2025 Potential Interest Income Credit (pg. 37)
- Segregation of Duties (pg. 45)
- Certificate & Award of Financial Reporting Achievement (pg. 47)
- RFQ for Investment Advisory Services (pg. 48)
- IT Managed Services Provider Request (pg. 75)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

Coverage, Claims & Litigation Committee

- 2024-2025 Reinsurance Coverage Renewal (pg. 79)

III. EXECUTIVE DIRECTOR/STAFF REPORT

- Recognition of Zero Accident Rate Awards for 2024 (pg. 98)
- IRMA Annual Report

IV. CHAIR'S REPORT – BIELAWSKI

A. Changes in IRMA Delegates/Alternates

Nick Radcliffe, Alternate – Cary

V. ACTION ITEMS

A. CONSENT AGENDA

- ✓ Approval of Board of Directors Meeting Minutes of March 11, 2025 (pg. 99)
- ✓ Loss Control Visit Cycle Options (pg. 105)
- ✓ 2024 Claims to Contribution Report (pg. 130)
- ✓ Brokerage Services Renewal (pg. 140)
- ✓ 2024 Audited Financial Report (pg. 143)
- ✓ Actuarial Report as of 12/31/24 (pg. 205)
- ✓ 2025 Contingency Fund Balance (pg. 221)
- ✓ Cash & Investment Policy Revision (pg. 223)

B. TRAINING & RISK MANAGEMENT COMMITTEE – BAER

1. ✓ Modifications for Membership Selection, Withdrawal & Expulsion Policy (pg. 234)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – BOEHM

1. ✓ Employment Benefits Liability Coverage (pg. 242)

D. ADMINISTRATION & FINANCE COMMITTEE – O'CONNELL

1. ✓ Consideration of Adjusting the Minimum Deductible and Sliding Scale (pg. 247)

VI. ADDITIONS TO AGENDA

VII. ✓ CLOSED MEETING

- A.** Executive Director's Performance Review (To be sent via email)

VIII. VOTE ON CLOSED MEETING ITEM

- A.** ✓ Executive Director's Performance Review

IX. CONFIRMATION OF NEXT MEETING

Tuesday, October 7, 2025
9:30 a.m. – Via Zoom

X. ✓ ADJOURNMENT

*To ensure a quorum, please call contact Donna Morin at donnam@irmarisk.org
or call her at (708) 236-6349, if you are not able to attend the meeting.*