



**BOARD OF DIRECTORS
Meeting Agenda**

Wednesday, March 20, 2019

9:30 a.m. - Tower Two

Westbrook Corporate Center Conference Room

**I. CALL TO ORDER
- Roll Call**

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

B. Welcome to 2019 Board of Directors (Informational)

- [2019 Calendar of IRMA Meetings](#)
- [Board of Directors Statement of Responsibility](#)
- [Statement of Responsibility for Delegates/Alternates](#)
- [Conflict of Interest Policy](#)
- Proxy Policy – Bylaws (pg. 1)

C. Standing Committee Documents (Informational)

Membership Relations Committee

- [Announcement of 2019 Committee](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 5)
- 2019 Committee Goals and Objectives (pg. 7)
- Workers' Compensation Focus Program – 4th Quarter Report (pg. 8)
- Membership Recruitment Report (pg. 17)
- 2019 IRMA Onsite Summer Safety Intern Program (pg. 22)

Administration & Finance Committee

- [Announcement of 2019 Committee](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 23)
- 2019 Committee Goals and Objectives (pg. 25)
- Members' Only Site Document Posting (pg. 26)
- Retain Milliman to Assist with Rate Stabilization & Contingency Fund (pg. 27)
- Deductible Billing Procedure Change (pg. 35)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

Training & Education Committee

- [Announcement of 2019 Committee](#)
- [Announcement of 2019 Steering Committee Officers](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 51)
- 2019 Committee Goals and Objectives (pg. 53)
- 2019 Special Training Schedule (pg. 54)
- Onsite Training Survey Results (pg. 55)
- 2019 Education Summit (pg. 60)

Coverage, Claims & Litigation Committee

- [Announcement of 2019 Committee](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 61)
- 2019 Committee Goals and Objectives (pg. 63)
- Retirement of Panel Counsel (pg. 64)
- Litigation Successes (pg. 65)

Executive Board

- [Roster of 2019 Executive Board Members](#)
- [IRMA Officers Statement of Responsibility](#)
- [Executive Board Statement of Responsibility](#)
- [At-Large Representatives' Statement of Responsibility](#)
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III. EXECUTIVE DIRECTOR/STAFF REPORT

- Presentation of IMAP Awards (pg. 67)
- ✓ IRMA Committee Policy (pg. 69)

IV. CHAIR'S REPORT – FRANCES

A. Changes in IRMA Delegates/Alternates

Renee Brainerd, Delegate – Westmont
Michael O'Connor, Delegate – LTACC
Barry Kurcz, Delegate – Hanover Park
Dan Nicholson, Alternate – Hanover Park

V. ACTION ITEMS

- A. ✓ Approval of Board of Directors Meeting Minutes of December 12, 2018 (pg. 72)
- B. ✓ Budget Amendment (pg. 81)
- C. ✓ Steering Committee Statement of Responsibility and Structure (pg. 82)
- D. ✓ 2019 IMAP & MSP Loss Control Evaluations (pg. 85)
- E. ✓ Business Auto Liability Coverage Changes (pg. 88)

VI. CLOSED MEETING

A. Executive Session Minutes – December 12, 2018 (Sent via email)

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, June 19, 2019
9:30 a.m. - Westbrook Corporate Center Conference Room

IX. ADJOURNMENT

***To ensure a quorum, please call contact Donna Sluis at donnas@irmarisk.org
or call her at (708) 236-6349, if you are not able to attend the meeting.***