



**EXECUTIVE BOARD  
Committee Meeting Agenda**

**Tuesday, September 29, 2020**

**Zoom Meeting**

**9:30 a.m.**

**I. CALL TO ORDER**

- Roll Call

**II. ✓ APPROVAL OF MINUTES – June 2 & 11, 2020 (pg. 1)**

**III. INFORMATIONAL ITEMS**

**A. Reports found in the Member Section of the IRMA website –**

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 2<sup>nd</sup> Quarter Investment Performance Report

**B. Standing Committee Reports**

Membership Relations Committee

- Member Marketing & Retention Report (pg. 6)
- Consideration of Phone Participation Rules (pg. 26)
- 2020 Budget Utilization Proposal (pg. 28)
- NSN Unemployment Services Report (pg. 30)
- 2020 Summer Risk Management Intern Program – Final Review (pg. 37)
- Workers' Compensation Focus Program Update (pg. 38)
- East Hazel Crest Participation Report (pg. 60)
- 2021 Preliminary Budget (pg. 61)

Administration & Finance Committee

- Transition Plan Update (pg. 62)

Training & Risk Management Committee

- 2020 Budget Utilization Report (pg. 65)
- Training & Risk Management Services Report (pg. 97)
- Grant Administration Report (pg. 135)
- 2020 Education Summit (pg. 147)
- 2021 Preliminary Budget (pg. 151)

Coverage, Claims & Litigation Committee

- Milliman – Predictive Modeling Report (pg. 153)
- 2021 Preliminary Budget (pg. 174)

**IV. CHAIR'S REPORT – CEDILLO**

- **Announcement of Formation of Nominating Committee for 2021 Officers (Immediate Past Chair – Frances) (pg. 243)**

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✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

**V. ACTION ITEMS**

**A. MEMBERSHIP RELATIONS COMMITTEE – CARRERAS**

1. ✓ City of Elmhurst – IRMA Membership (pg. 246)

**B. ADMINISTRATION & FINANCE COMMITTEE – HELM**

1. ✓ 2021 Personnel Report (pg. 250)
2. ✓ Consider Revisions to Lease Negotiation Strategy (pg. 252)
3. ✓ 2021 Preliminary Budget (pg. 257)
4. ✓ New Sick Leave Donation Policy (pg. 268)
5. ✓ Milliman Renewal (pg. 272)

**C. TRAINING & RISK MANAGEMENT COMMITTEE – SCHEINER**

1. ✓ Parks & Recreation Steering Committee Update (pg. 275)
2. ✓ 2021 Training & Risk Management Program Proposal (pg. 277)

**D. COVERAGE, CLAIMS & LITIGATION COMMITTEE – HALIK**

1. ✓ Renewed Predictive Model Proposal (pg. 309)
2. ✓ Electric Utility Exclusion (pg. 317)
3. ✓ 2021 Reinsurance & Excess Coverage Program Renewal (pg. 318)

**EXECUTIVE DIRECTOR/STAFF REPORT**

**VI. EXECUTIVE SESSION-OPTIONAL FOR DISCUSSION OF CLOSED SESSION MINUTES**

**VII. APPROVAL OF CLOSED SESSION MINUTES**

- Review/Discussion – Closed Session Meeting Minutes of June 2 & 11, 2020 (To be emailed)

**VIII. CONFIRMATION OF NEXT MEETING**

Tuesday, December 1, 2020  
IRMA Office - 9:30 a.m.

**IX. ADJOURNMENT**

*To ensure a quorum, please contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or  
Call her at (708) 236-6349,  
if you are not able to attend the meeting.*