

## ADMINISTRATION & FINANCE COMMITTEE

### Meeting Agenda

**Tuesday, February 10, 2026**  
**Zoom Meeting**  
**9:30 a.m.**

#### I. CALL TO ORDER

- Roll Call

#### II. ✓APPROVAL OF MINUTES: November 13, 2025 (pg. 1)

#### III. ✓ APPOINTMENT OF VICE CHAIR

#### IV. WELCOME TO THE 2026 ADMINISTRATION & FINANCE COMMITTEE

- A. [2026 Administration & Finance Committee Members & Terms](#)
- B. [2026 IRMA Meetings Calendar](#)
- C. [IRMA Committee Policy](#)
- D. [Administration & Finance Committee – Statement of Responsibility](#)
- E. Finance Policies
  - 1. [Cash and Investment Policy](#)
  - 2. [Asset Allocation Guidelines](#)
  - 3. [Purchase and Sales Policy](#)
  - 4. [Members' Reserve Fund Policy & Procedure](#)
  - 5. [Budget Policy](#)
  - 6. [Member Deductible Policy](#)
  - 7. [Optional Deductible Credit Reserve Fund Policy and Procedure](#)
  - 8. [Contingency Fund Policy and Procedure](#)
  - 9. [Conflict of Interest Policy](#)
  - 10. [Capitalization Policy](#)
  - 11. [Rate Stabilization Policy and Procedure](#)
  - 12. [Intergovernmental Cooperation Act – 5 ILCS, Section 220/15-16](#)

#### V. ✓ FINANCIAL REPORTS

- A. IRMA Financial Statements (unaudited as of December 31, 2025)
- B. IRMA Investment Portfolio as of December 31, 2025
  - Portfolio Summary - December 2025
- C. IRMA Payables for the period 10/01-12/31/25
  - IRMA Payables-Sorted

#### VI. FINANCIAL OVERVIEW (pg. 3)

#### VII. ADMINISTRATION & FINANCE COMMITTEE OBJECTIVES

- A. ✓ 2025 Objectives Accomplishments (pg. 6)
- B. ✓ 2026 AFC Objectives (pg. 7)

**VIII. PTMA PRESENTATION (pg. 8)**  
A. ✓Asset Allocation (pg. 34)

**IX. ADDITIONS TO AGENDA**

**X. CONFIRMATION OF NEXT MEETING**  
Thursday, May 21, 2026  
9:30 a.m. – Via Zoom

**XI. ✓ ADJOURNMENT**

*To ensure a quorum, please call Donna Morin at (708) 236-6349 or [donnam@irmarisk.org](mailto:donnam@irmarisk.org), if you are not able to attend the meeting.*

Copy to: Jason Bielawski, IRMA Chair