



**BOARD OF DIRECTORS
Meeting Agenda**

Tuesday, March 17, 2020

9:30 a.m. - Tower Two

Westbrook Corporate Center Conference Room

**I. CALL TO ORDER
- Roll Call**

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

B. Welcome to 2020 Board of Directors (Informational)

- [2020 Calendar of IRMA Meetings](#)
- [Board of Directors Statement of Responsibility](#)
- [Statement of Responsibility for Delegates/Alternates](#)
- [Conflict of Interest Policy](#)
- Proxy Form and Bylaw Provision (pg. 1)

C. Standing Committee Documents (Informational)

Membership Relations Committee

- [Announcement of 2020 Committee](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 5)
- 2020 Committee Goals and Objectives (pg. 8)
- Member Marketing & Retention Report – Q4 2019 (pg. 9)
- Workers' Compensation Focus Program – Q4 2019 (pg. 15)
- 2020 Internship Program Updates (pg. 19)
- IRMA Marketing Plan (pg. 21)
- East Hazel Crest Participation Report (pg. 67)

Administration & Finance Committee

- [Announcement of 2020 Committee](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 76)
- 2020 Committee Goals and Objectives (pg. 78)
- Potential Revision to Contract & Bylaws and Members Reserve Fund Policy and Procedure for Withdrawn Members (pg. 79)

Training & Education Committee

- [Announcement of 2020 Committee](#)
- [Announcement of 2020 Steering Committee Officers](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 91)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- 2020 Committee Goals and Objectives (pg. 93)
- 2019 Training & Loss Control Report Summary (pg. 94)
- 2019 Grant Program Usage Report (pg. 97)
- 2020 Special Training Schedule (pg. 102)
- Fire Department Mobility Program Update (pg. 103)
- IMAP Revision Update (pg. 118)
- 2019 Education Summit (pg. 151)
- 2020 Education Summit (pg. 157)
- Member Grant Request (pg. 162)

Coverage, Claims & Litigation Committee

- [Announcement of 2020 Committee](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 169)
- 2020 Committee Goals and Objectives (pg. 170)
- Milliman – Predictive Modeling Report (pg. 171)
- Retention of Consultant for Review of Brokerage Services (pg. 188)

Executive Board

- [Roster of 2020 Executive Board Members](#)
- [IRMA Officers Statement of Responsibility](#)
- [Executive Board Statement of Responsibility](#)
- [At-Large Representatives' Statement of Responsibility](#)

III. EXECUTIVE DIRECTOR/STAFF REPORT

- Recognition for Outgoing Executive Board Members & Standing Committee Members (pg. 195)

IV. CHAIR'S REPORT – CEDILLO

A. Changes in IRMA Delegates/Alternates

George Issakoo, Delegate – Brookfield
Zachery Creer, Delegate – Clarendon Hills
Brandi Azbill, Alternate – Richton Park
Jeffrey Stein, Alternate – Wilmette

V. ACTION ITEMS

- A. ✓ Approval of Board of Directors Meeting Minutes of December 11, 2019 (pg. 197)
- B. ✓ 2019 Membership Participation Report (pg. 205)
- C. ✓ MRC Statement of Responsibility (pg. 211)
- D. ✓ Revisions to Personnel Handbook (pg. 215)
- E. ✓ New IT Position (pg. 239)

VI. CLOSED MEETING

- A. ✓ Closed Meeting Minutes – December 11, 2019 (Sent via email)
- B. Pending Litigation

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Tuesday, June 16, 2020
9:30 a.m. - Westbrook Corporate Center Conference Room

IX. ADJOURNMENT

*To ensure a quorum, please call contact Donna Morin at donnam@irmarisk.org
or call her at (708) 236-6349, if you are not able to attend the meeting.*