



**EXECUTIVE BOARD  
Committee Meeting Agenda**

**Tuesday, February 28, 2023**  
**Zoom Meeting**  
**9:30 a.m.**

**I. CALL TO ORDER**

- Roll Call

**II. ✓ APPROVAL OF MINUTES – November 29, 2022 (pg. 1)**

**III. INFORMATIONAL ITEMS**

**A. Reports found in the Member Section of the IRMA website –**

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 4<sup>th</sup> Quarter Investment Performance Report

**B. Welcome to 2023 Executive Board**

- [Roster of 2023 Executive Board Members](#)
- [2023 Calendar of Meetings](#)
- [Conflict of Interest Policy](#)
- [IRMA Officers Statement of Responsibility](#)
- [Executive Board Statement of Responsibility](#)
- [At-Large Representatives' Statement of Responsibility](#)
- [Purchase & Sales Policy](#)
- [Claims Policy](#)

**C. Standing Committee Reports**

Training & Risk Management Committee

- [Announcement of 2023 Committee](#)
- 2022 Committee Goals and Objectives Accomplishments (pg. 4)
- 2023 Committee Goals and Objectives (pg. 6)
- 2022 Training & Loss Control Report Summary (pg. 7)
- 2022 Grant Program Administration Report (pg. 14)
- 2022 Education Summit (pg. 25)
- Loss Control Visit Name Changes (pg. 28)
- 2023 Training & Risk Management Report (pg. 29)
- 2023 Education Summit (pg. 33)
- Steering Committee Reports
  - Fire Chiefs Steering Committee  
[November 10, 2022](#)
  - Police Chiefs Steering Committee  
[November 15, 2022](#)
  - Public Works Steering Committee  
[November 9, 2022](#)

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✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

Membership Relations Committee

- [Announcement of 2023 Committee](#)
- 2022 Committee Goals and Objectives Accomplishments (pg. 35)
- 2023 Committee Goals and Objectives (pg. 37)
- Fraudulent Unemployment Claim Management (pg. 38)
- Member Marketing & Retention Report (pg. 39)
- 2023 Internship Program Update (pg. 42)

Coverage, Claims & Litigation Committee

- [Announcement of 2023 Committee](#)
- 2022 Committee Goals and Objectives Accomplishments (pg. 43)
- 2023 Committee Goals and Objectives (pg. 45)
- Milliman – Predictive Modeling Report (pg. 46)

Administration & Finance Committee

- [Announcement of 2023 Committee](#)
- 2022 Committee Goals and Objectives Accomplishments (pg. 66)
- 2023 Committee Goals and Objectives (pg. 67)

**IV. CHAIR’S REPORT – BRAIMAN**

**V. ACTION ITEMS**

**A. MEMBERSHIP RELATIONS COMMITTEE – COLE**

1. ✓ 2022 Membership Participation Report (pg. 68)
2. ✓ Workers’ Compensation Focus Program Update (pg. 74)
3. ✓ Waiver of Notice for West Chicago Withdrawal (pg. 78)

**B. COVERAGE, CLAIMS & LITIGATION COMMITTEE – DUROCHER**

1. ✓ IT/Cyber Committee Update (pg. 82)

**C. ADMINISTRATION & FINANCE COMMITTEE – BIELAWSKI**

1. ✓ Revision to the Procedure for Withdrawn Members (pg. 84)
2. ✓ Budget Amendment for 2022 (pg. 89)
3. ✓ Changes for 2023 Final Budget (pg. 91)

**EXECUTIVE DIRECTOR/STAFF REPORT**

1. Report on settlement of Worship v. Richton Park (pg. 93)
2. ✓ Consideration Appeals Committee decision regarding City of Crystal Lake Coverage Appeal (pg. 94)

**VI. CLOSED MEETING**

- ✓ Closed meeting minutes of November 29, 2022 (To be emailed)

**VIII. ADDITIONS TO AGENDA**

**IX. CONFIRMATION OF NEXT MEETING**

Thursday, May 26, 2022; 9:30 a.m. – Zoom Meeting

**X. ✓ ADJOURNMENT**

*To ensure a quorum, please contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or Call her at (708) 236-6349, if you are not able to attend the meeting.*