

ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Wednesday, May 29, 2019
IRMA Office
9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** February 19, 2019 (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 5)
 - A. IRMA Financial Statements (unaudited as of April 30, 2019) (pg. 7)
 - B. Portfolio Summary – YE 2018 (pg. 14)
 - IRMA Investment Portfolio as of April 30, 2019 (pg. 16)
 - IRMA Payables for the period January 1, 2019 – April 30, 2019 (pg. 18)
 - IRMA Payables-Sorted (pg. 44)
- IV. ✓ **2018 AUDITED FINANCIAL REPORT** (Send separately)
- V. ✓ **ACTUARIAL REPORT AS OF 12/31/18** (pg. 51)
- VI. ✓ **CONSIDERATION OF A CONTINGENCY FUND** (pg. 68)
- VII. **[1ST QUARTER INVESTMENT PERFORMANCE REPORT – GODING](#)** (Posted on IRMA Website under Publications/IRMA Reports)
- VIII. **2019 POTENTIAL INTEREST INCOME CREDIT** (pg. 118)
- IX. ✓ **STAFF CHANGES AND REVISION TO 2019 PERSONNEL REPORT** (pg. 126)
- X. ✓ **REVISION TO IRMA BONUS POLICY** (pg. 130)
- XI. **SEGREGATION OF DUTIES** (pg. 140)
- XII. **ADDITIONS TO AGENDA**
- XIII. **CLOSED MEETING**
 - Executive Director's Performance Review - Discussion
- XIV. **CONFIRMATION OF NEXT MEETING**
 - Wednesday, September 25, 2019
 - IRMA Office - 9:30 a.m.
- XV. **ADJOURNMENT**

To ensure a quorum, please call Donna Morin at (708) 236-6349 or donnam@irmarisk.org, if you are not able to attend the meeting.

Copy to: Jessica Frances, IRMA Chair