



**BOARD OF DIRECTORS  
Meeting Agenda**

**Tuesday, October 8, 2024**  
**Zoom Meeting**  
**9:30 a.m.**

**I. CALL TO ORDER  
- Roll Call**

**II. CONSENT AGENDA**

**A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>**

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

**B. Standing Committee Documents (Informational)**

Training & Risk Management Committee

- Grant Administration Report (pg. 1)
- 2024 Grant Budget Report (pg. 8)
- 2024 Training & Risk Management Services Report (pg. 11)
- Benchmark Analytics Report (pg. 15)
- 2025 Preliminary Budget (pg. 17)
- Steering Committee Reports
  - [Fire Chiefs Packet](#)
  - [Police Chiefs Packet](#)
  - [Public Works Packet](#)

Membership Relations Committee

- Addison and Crete Participation Reports (pg. 22)
- NSN Unemployment Services Report (pg. 23)
- Advisory & Workers' Compensation Focus Program Updates (pg. 28)
- Member Marketing & Retention Report (pg. 40)
- 2025 Preliminary Budget (pg. 42)

Coverage, Claims & Litigation Committee

- 2025 Preliminary Budget (pg. 43)
- IRMA Defense Panel Counsel RFP Update (pg. 53)
- IT/Cyber Committee Update (pg. 54)

Administration & Finance Committee

- Financial Consultant (pg. 56)

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- ✓ Voice Vote
  - ✓✓ Roll Call Vote – Majority of Membership
  - ✓✓✓ Bylaw Vote – 2/3 of Membership

**III. CHAIR’S REPORT – HALIK**

**A. Changes in IRMA Delegates/Alternates**

Kristi Ward-Nickels, Alternate – Huntley  
Katarzyna Thake, Delegate – Kenilworth  
Heather McFarland, Alternate – Kenilworth  
Chuck Meyer, Delegate – Morton Grove  
Hanna Sullivan, Alternate – Morton Grove  
Sarah Bagley, Delegate – Northbrook  
Steve Drazner, Alternate – Northbrook  
Alison Brothen, Alternate – Palos Park

**B. Announcement of Formation of Nominating Committee for 2025 Officers (Immediate Past Chair – Michael Braiman) (pg. 57)**

**IV. ACTION ITEMS**

- A. ✓ Approval of Board of Directors Meeting Minutes of June 11, 2024 (pg. 62)
- B. ✓ 2025 Grant Program (pg. 69)
- C. ✓ Village of Itasca – Membership Application (pg. 71)
- D. ✓ Member Participation Policy Review (pg. 74)
- E. ✓ 2025 Coverage Renewal (pg. 79)
- F. ✓ Tuition Reimbursement Policy Update (pg. 83)
- G. ✓ Training Travel Reimbursement Policy (pg. 88)
- H. ✓ Retirement Health Savings Plan (pg. 91)
- I. ✓ New Deputy Executive Director Position (pg. 93)
- J. ✓ Revenue Base Calculations-Investment Losses Update (pg. 100)
- K. ✓ 2025 Personnel Report (pg. 106)
- L. ✓ 2025 Preliminary Budget (pg. 108)

**V. ADDITIONS TO AGENDA**

**VI. ✓ EXECUTIVE SESSION-OPTIONAL FOR DISCUSSION OF CLOSED SESSION MINUTES**

**VII. ✓ APPROVAL OF CLOSED SESSION MINUTES**

- Review/Discussion – Closed Session Meeting Minutes of June 11, 2024 (To be emailed)

**VIII. CONFIRMATION OF NEXT MEETING**

Tuesday, December 10, 2024  
9:30 a.m. – Via Zoom

**IX. ✓ ADJOURNMENT**

***To ensure a quorum, please call contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or call her at (708) 236-6349, if you are not able to attend the meeting.***