

**PUBLIC WORKS STEERING COMMITTEE**  
**Committee Meeting Agenda**

**Tuesday, April 9, 2019**  
**Village of Carol Stream**  
**500 N. Gary Ave.**  
**Carol Stream, IL 60188**  
**Board Room, 2<sup>nd</sup> Floor**

**\*\*\*please do not park in resident-only parking\*\*\* (Shown on map on reverse side)**  
**8:30 a.m. – Business Meeting/Presentation**

- I. **CALL TO ORDER**
- II. **ROLL CALL/INTRODUCTION**
- III. ✓ **APPROVAL OF MINUTES:** November 13, 2018 (pg. 1)
- IV. **PAST CHAIR RECOGNITION** – Ed Bailey, Village of Riverside
- V. **PRESENTATIONS/PROGRAMS**  
*“Safe and Sustainable Public Works” – IRMA Member Panel with guest Edith Makra, Director of Environmental Initiatives, Metropolitan Mayors Caucus*
- VI. **PUBLIC WORKS STEERING COMMITTEE OPERATIONS**
  - A. [2019 Steering Committee Officers](#)
  - B. [2019 Steering Committee Meeting Dates](#)
  - C. [Statement of Committee Responsibility & Structure](#)
  - D. [Member Forums](#)
- VII. **2018 FREQUENCY & SEVERITY DATA – PUBLIC WORKS** (pg. 4)
- VIII. **IRMA GRANTS & POOLED PRICING**
  - A. 2018 Grant Program Recap (pg. 7)
  - B. 2019 Grant Applications:
    - 1. [Accreditation Program Application](#)
    - 2. [Injury Prevention Programs](#)
    - 3. [Lift Assist Equipment Program](#)
    - 4. [Traffic Control and Work Zone Safety Program](#)
    - 5. [IRMA Discounts-Training Subsidy](#)
    - 6. [IRMA-Pooled Pricing Availability](#)
  - C. IRMA Membership Discounts
    - 1. **NEW:** [Public Affairs & Media Relations Consultant](#)
- IX. **SPECIAL TRAINING PROGRAMS**
  - A. [Playground Maintenance: Fundamentals of Playground Inspection-April 11, 2019](#)
  - B. [Mower Safety-Train the Trainer-April 22 & 23, 2019](#)
  - C. [MSDS Online – Webinar, April 23, 2019](#)
  - D. [Mower Safety-April 24, 2019](#)
  - E. [Safe Operation & Towing of a Trailer A.M. Class-April 25, 2019](#)
  - F. [Safe Operation & Towing of a Trailer P.M. Class-April 25, 2019](#)
  - G. [Aerial Lift Operator Training-April 26, 2019](#)
  - H. [Chainsaw 101-April 29 & May 1, 2019](#)
  - I. [Chainsaw 102-April 30, May 2, & May 3, 2019](#)

- J. [Playground Maintenance: Fundamentals of Playground Inspection-May 1, 2019](#)
- K. [Playground Maintenance: Fundamentals of Playground Inspection-May 8, 2019](#)
- L. [Playground Maintenance: Fundamentals of Playground Inspection-May 9, 2019](#)
- M. [Trench/Excavation Compliance Training-May 14, 2019](#)
- N. [Confined Space Compliance Training-May 15, 2019](#)
- O. [OSHA 10 Hour: General Industry-May 21 & 22, 2019](#)

**X. NEW IRMA BEST PRACTICES / MODEL POLICIES**

- A. [Accident Investigation and Reporting Model Policy](#)
- B. [Safety Committee and Accident Review Board Model Policy](#)
- C. [Core4 – New Onsite Training Programs](#)

**XI. ARTICLES**

- A. [Member Survey Results](#)
- B. [The Importance of Safety in Snow](#)
- C. 5 Minute Safety Talk – Chemical Safety (pg. 10)
- D. NSC Chemical Safety (pg. 14)
- E. Carbon Monoxide Fact Sheet (pg. 15)

**XII. ADDITIONS TO AGENDA**

**XIII. CONFIRMATION OF NEXT MEETING**

Date: June 20, 2019

Time: 8:00 a.m. Registration, 8:30 a.m.-12:30 p.m. Program

Location: Two Westbrook Corporate Center, Conference Center, Westchester IL

Topic: *Managing the Crisis so it Doesn't Manage You: Delivering your Message and Working with the Media When it Matters Most.*

Speaker: Dave Bayless, Principal, Bayless Communications LLC

**XIV. ADJOURNMENT**

✓ **Vote needed**