

EXECUTIVE BOARD Committee Meeting Agenda

Thursday, June 1, 2023
[Zoom Meeting](#)
9:30 a.m.

I. CALL TO ORDER

- Roll Call

II. ✓ APPROVAL OF MINUTES – February 28, 2023 (pg. 1)

III. INFORMATIONAL ITEMS

A. Reports found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 1st Quarter Investment Performance Report

B. Standing Committee Reports

Training & Risk Management Committee

- Grant Administration Report (pg. 4)
- Risk Assessment Underwriting Questionnaire (pg. 8)
- Risk Management Policy Assessment Visit Modifications (pg. 11)
- 2023 Training & Risk Management Services Report (pg. 12)
- 2023 Education Summit (pg. 16)
- Steering Committee Reports
- Fire Chiefs – Chief Evans, Winfield Fire Protection District
 1. [FCSC Packet](#)

Police Chiefs – Chief Smizinski, Village of Lake Bluff

1. [PCSC Packet](#)

Public Works – Rick Radde, Village of LaGrange Park

1. [PWSC Packet](#)

Membership Relations Committee

- Member Marketing & Retention Report (pg. 18)

Coverage, Claims & Litigation Committee

- IT/Cyber Committee Update (pg. 21)

Administration & Finance Committee

- 2023 Potential Interest Income Credit (pg. 22)
- Segregation of Duties (pg. 30)
- Cash and Investment Policy Review (pg. 32)

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

IV. CHAIR'S REPORT – BRAIMAN

V. ACTION ITEMS

A. TRAINING & RISK MANAGEMENT COMMITTEE – LEIDIG

1. ✓ Benchmark Analytics Proposal (pg. 42)

B. MEMBERSHIP RELATIONS COMMITTEE – COLE

1. ✓ Workers' Compensation Focus Program Update (pg. 57)
2. ✓ Participation Reports: Village of Crete & NEMRT (pg. 61)
3. ✓ 2022 Claims to Contribution Report (pg. 64)
4. ✓ Risk Management Accountability (pg. 79)

C. COVERAGE, CLAIMS & LITIGATION – DUROCHER

1. ✓ 2023-2024 Reinsurance Renewal Review & Strategy (pg. 84)
2. ✓ Panel Counsel RFP (pg. 99)
3. ✓ Workers' Compensation Claims Manual Modification (pg. 101)

D. ADMINISTRATION & FINANCE COMMITTEE – BIELAWSKI

1. ✓ 2022 Audited Financial Report (pg. 103)
2. ✓ Actuarial Report as of 12/31/22 (pg. 164)
3. ✓ Contingency Fund (pg. 180)
4. ✓ Revenue Base Penalty Amendment (pg. 182)
5. ✓ Revenue Base Exclusion of Grant Funds (pg. 185)

EXECUTIVE DIRECTOR/STAFF REPORT

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Tuesday, September 26, 2023; 9:30 a.m. – TBD

VI. CLOSED MEETING

- A. Pending Litigation (TBD)
- B. Member Relations (TBD)
- C. Executive Director's Performance Review (TBD)

IX. ✓ ADJOURNMENT

*To ensure a quorum, please contact Donna Morin at donnam@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.*