



**EXECUTIVE BOARD  
Committee Meeting Agenda**

**Tuesday, June 2, 2020**  
**Zoom Meeting**  
**9:30 a.m.**

**I. CALL TO ORDER**

- Roll Call

**II. ✓ APPROVAL OF MINUTES – February 25, 2020 (pg. 1)**

**III. IRMA RESPONSE TO CORONAVIRUS – BRIEF PRESENTATION**

**IV. INFORMATIONAL ITEMS**

A. Reports found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 1<sup>st</sup> Quarter Investment Performance Report

B. Standing Committee Reports

Membership Relations Committee

- Workers' Compensation Focus Program Update (pg. 6)
- Summer Internship Program Update (pg. 19)
- MPA Internship Program Update (pg. 20)
- Marketing, Recruitment and Retention Report (pg. 21)
- East Hazel Crest Participation Report (pg. 35)
- Member Participation Considerations – Virtual Attendance (pg. 37)

Administration & Finance Committee

- 2020 Potential Interest Income Credit (pg. 38)
- Succession Plan Update (pg. 47)
- Segregation of Duties (pg. 48)

Training & Risk Management Committee

- Training & Risk Management Services Update (pg. 50)
- Steering Committee Update (pg. 51)
- Senior Loss Control Representative Hiring Update (pg. 78)
- Grant Update (pg. 82)
- IMAP Revision Update (pg. 85)
- 2020 Education Summit (pg. 92)
- Approval of New Grant for First Responder Personal Protective Equipment Purchases (pg. 94)

Coverage, Claims & Litigation Committee

- Milliman – Predictive Modeling Report (pg. 97)
- Guy Carpenter Presentation (pg. 118)

---

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

**V. CHAIR'S REPORT – CEDILLO**

**VI. ACTION ITEMS**

**A. MEMBERSHIP RELATIONS COMMITTEE – CARRERAS**

1. ✓ 2019 Claims to Contribution Report (pg. 164)

**B. ADMINISTRATION & FINANCE COMMITTEE – HELM**

1. ✓ 2019 Audited Financial Report (pg. 177)
2. ✓ Actuarial Report as of 12/31/19 (pg. 223)
3. ✓ Withdrawn Members-Revision to Members Reserve Policy and Procedure (pg. 240)
4. ✓ Parental Leave (pg. 251)

**C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – HALIK**

1. ✓ Loss of Sales Tax Revenue Coverage Analysis (pg. 257)

**EXECUTIVE DIRECTOR/STAFF REPORT**

1. IRMA Authority to Enforce Risk Management Recommendations (pg. 266)

**VII. CONFIRMATION OF NEXT MEETING**

Tuesday, September 29, 2020  
IRMA Office - 9:30 a.m.

**VIII. ADJOURNMENT**

**IX. CLOSED MEETING**

- A. Review/Discussion-Closed Meeting Minutes of February 25, 2020 (emailed separately)
- B. Executive Director's Performance Review (TBD)

***To ensure a quorum, please contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or  
Call her at (708) 236-6349,  
if you are not able to attend the meeting.***