



## ADMINISTRATION & FINANCE COMMITTEE Meeting Agenda

*Wednesday, September 22, 2021*  
**Zoom Meeting**  
**9:30 a.m.**

- I. **CALL TO ORDER**
  - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** May 26, 2021 (pg. 1)
- III. ✓ **FINANCIAL REPORTS**
  - A. IRMA Financial Statements (unaudited as of July 31, 2021)
  - B. IRMA Investment Portfolio as of July 31, 2021
    - Portfolio Summary – July 2021
  - C. IRMA Payables for the period 4/1-7/31/21
    - IRMA Payables-Sorted
- IV. ✓ **RATE STABILIZATION** (pg. 4)
- V. ✓ **ACCOUNTING SOFTWARE UPGRADE PURCHASE** (pg. 7)
- VI. ✓ **VILLAGE OF TINLEY PARK** (pg. 8)
- VII. ✓ **VILLAGE OF VERNON HILLS** (pg. 14)
- VIII. ✓ **MOVING COSTS APPROVAL** (pg. 17)
- IX. ✓ **PROJECTED 2022 BUDGET FOR OFFICE RELOCATION** (pg. 27)
- X. ✓ **NEW OFFICE FURNITURE PURCHASE** (pg. 29)
- XI. ✓ **2022 PERSONNEL REPORT** (pg. 31)
- XII. ✓ **2022 PRELIMINARY BUDGET** (pg. 33)
- XIII. ✓ **2<sup>nd</sup> QUARTER INVESTMENT PERFORMANCE REPORT – GODING**  
(Posted on IRMA Website under Publications/IRMA Reports.)
- XIV. **ADDITIONS TO AGENDA**
- XV. ✓ **EXECUTIVE SESSION-OPTIONAL FOR DISCUSSION OF CLOSED SESSION MINUTES**
- XVI. ✓ **APPROVAL OF CLOSED SESSION MEETING MINUTES**
  - Review/Discussion – Closed Session Meeting Minutes of May 26, 2021 (To be emailed)

**XVII. CONFIRMATION OF NEXT MEETING**

Thursday, November 18, 2021  
9:30 a.m. – Zoom Meeting

**XVIII. ✓ ADJOURNMENT**

*To ensure a quorum, please call Donna Morin at (708) 236-6349 or [donnam@irmarisk.org](mailto:donnam@irmarisk.org), if you are not able to attend the meeting.*

Copy to: Julia Cedillo, IRMA Chair