

**BOARD OF DIRECTORS**  
**Meeting Agenda**

**Wednesday, October 30, 2019**

**12:30 p.m.**

**NIU – Naperville**

**(Following the Education Summit/Active Shooter Symposium)**

**I. CALL TO ORDER**  
**- Roll Call**

**II. CONSENT AGENDA**

**A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>**

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Membership Recruitment Report
- Quarterly Claims Analysis Report

**B. Standing Committee Items**

**Membership Relations Committee**

- Workers' Compensation Focus Program – Q2 2019 Report (pg. 1)
- 2018 NSN Employer Services Report (pg. 4)
- 2019 Summer Risk Management Intern Program – Final Overview (pg. 8)
- Member Marketing & Retention Report (pg. 9)
- East Hazel Crest Participation Report (pg. 12)
- 2020 Preliminary Budget (pg. 15)

**Administration & Finance Committee**

- Consideration of a Contingency Fund (pg. 16)

**Training & Risk Management Committee**

- Training & Risk Management Services Report – Q2 2019 (pg. 18)
- Grant Administration Report – Q2 2019 (pg. 22)
- Fall Hazard Assessment Visit Revisions (pg. 25)
- Hazard Survey Visit Revisions (pg. 28)
- IMAP Revision Update (pg. 37)
- 2019 Education Summit (pg. 44)
- 2020 Preliminary Budget (pg. 48)

**Coverage, Claims & Litigation Committee**

- Milliman-Predictive Modeling Report (pg. 51)
- Panel Counsel RFP (pg. 81)
- Litigation Successes (pg. 83)
- 2020 Preliminary Budget (pg. 85)

**Executive Director/Staff Report**

- Strategic Planning Workshop (pg. 87)

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- ✓ Voice Vote
  - ✓✓ Bylaw Vote – 2/3 of Membership

**III. CHAIR'S REPORT – FRANCES**

**A. Changes in IRMA Delegates/Alternates**

Heather McGovern, Delegate – Barrington  
Shelley Henn, Alternate – Barrington  
Michael Siegmann, Delegate – Bartlett FPD  
Christopher Kwak, Alternate – Bartlett FPD  
Justyn Miller, Delegate – Berkeley  
Tim Larem, Alternate – Berkeley  
Tia Messino, Delegate – Carol Stream  
Joseph Carey, Alternate – Carol Stream  
Dante Sawyer, Delegate – Hazel Crest  
Carolyn Carter, Alternate – Hazel Crest  
Amit Thakkar, Delegate – Mount Prospect  
Heidi Neu, Alternate – Mount Prospect  
Michael Mertens, Delegate – Willowbrook

**B. Announcement of Formation of Nominating Committee for 2020 Officers (Immediate Past Chair – Gargano) (pg. 89)**

**IV. ACTION ITEMS**

- A. ✓ Approval of Board of Directors Meeting Minutes of June 19, 2019 (pg. 94)
- B. ✓ Proposed Staff Changes to the Risk Management & Training Department for 2020 (pg. 102)
- C. ✓ Risk Control Technology Software: Purchase 2020 (pg. 105)
- D. ✓ 2020 Proposed Training and Grant Programs (pg. 124)
- E. ✓ Stickney Resolution Rescinding Notice of Withdrawal (pg. 129)
- F. ✓ Claims Audit Results (pg. 141)
- G. ✓ 2020 Coverage Renewal (pg. 175)
- H. ✓ Extension of JLT Re (Guy Carpenters) Contract (pg. 188)
- I. ✓ Succession Plan and Recruitment for Director of Financial and Administrative Services (pg. 203)
- J. ✓ 2020 Personnel Report (pg. 215)
- K. ✓ 2020 Preliminary Budget (pg. 241)

**V. CLOSED MEETING**

- A. Closed Meeting Minutes – June 19, 2019 (Sent via email)

**VI. ADDITIONS TO AGENDA**

**VII. CONFIRMATION OF NEXT MEETING**

Wednesday, December 11, 2019  
9:30 a.m. - Westbrook Corporate Center Conference Room

**VIII. ADJOURNMENT**

***To ensure a quorum, please call contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or call her at (708) 236-6349, if you are not able to attend the meeting.***