



**ADMINISTRATION & FINANCE COMMITTEE**  
**Meeting Agenda**

**Thursday, November 16, 2023**  
**[Zoom Meeting](#)**  
**9:30 a.m.**

- I. **CALL TO ORDER**
  - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** September 20, 2023 (pg. 1)
- III. ✓ **[FINANCIAL REPORTS](#)**
  - A. IRMA Financial Statements (unaudited as of September 30, 2023)
  - B. IRMA Investment Portfolio as of September 30, 2023
    - Portfolio Summary – September 2023
  - C. IRMA Payables for the period 8/1-9/30/23
    - IRMA Payables-Sorted
- IV. ✓ **2023 INTEREST INCOME CREDIT** (pg. 3)
- V. ✓ **2024 FINAL BUDGET** (pg. 6)
- VI. ✓ **REVISION TO ASSET ALLOCATION GUIDELINES** (pg. 17)
- VII. **ACCOUNTING SOFTWARE SELECTION** (pg. 21)
- VIII. **2024 AFC MEETING DATES** (pg. 22)
- IX. **INVESTMENT PERFORMANCE REPORTS – GODING** (Posted on IRMA Website under Publications/IRMA Reports)
  - A. [2023 3<sup>rd</sup> Quarter Report](#)
  - B. ✓ Asset Allocation (TBD)
- X. **ADDITIONS TO AGENDA**
- XI. **CONFIRMATION OF NEXT MEETING**

Wednesday, February 21, 2024  
9:30 a.m. – Zoom Meeting
- XII. ✓ **ADJOURNMENT**

***To ensure a quorum, please call Donna Morin at (708) 236-6349 or [donnam@irmarisk.org](mailto:donnam@irmarisk.org), if you are not able to attend the meeting.***