

**EXECUTIVE BOARD
Committee Meeting Agenda**

**Tuesday, February 25, 2020
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. ✓ APPROVAL OF MINUTES – November 26, 2019 (pg. 1)

III. INFORMATIONAL ITEMS

A. Reports found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 4th Quarter Investment Performance Report

B. Welcome to 2020 Executive Board

- [Roster of 2020 Executive Board Members](#)
- [2020 Calendar of Meetings](#)
- [Conflict of Interest Policy](#)
- [IRMA Officers Statement of Responsibility](#)
- [Executive Board Statement of Responsibility](#)
- [At-Large Representatives' Statement of Responsibility](#)
- [Purchase & Sales Policy](#)
- [Claims Policy](#)

C. Standing Committee Reports

Membership Relations Committee

- [Announcement of 2020 Committee](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 6)
- 2020 Committee Goals and Objectives (pg. 9)
- Member Marketing & Retention Report – Q4 2019 (pg. 10)
- Workers' Compensation Focus Program – Q4 2019 (pg. 16)
- 2020 Internship Program Updates (pg. 20)
- IRMA Marketing Plan (pg. 22)

Administration & Finance Committee

- [Announcement of 2020 Committee](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 68)
- 2020 Committee Goals and Objectives (pg. 70)
- Potential Revision to Contract & Bylaws and Members Reserve Fund Policy and Procedure for Withdrawn Members (pg. 71)

Training & Risk Management Committee

- [Announcement of 2020 Committee](#)

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

- [Announcement of 2020 Steering Committee Officers](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 83)
- 2020 Committee Goals and Objectives (pg. 85)
- 2019 Training & Loss Control Report Summary (pg. 86)
- 2019 Grant Program Usage Report (pg. 89)
- 2020 Special Training Schedule (pg. 94)
- Fire Department Mobility Program Update (pg. 95)
- IMAP Revision Update (pg. 110)
- 2019 Education Summit (pg. 143)
- 2020 Education Summit (pg. 149)
- Member Grant Request (pg. 154)

Coverage, Claims & Litigation Committee

- [Announcement of 2020 Committee](#)
- 2019 Committee Goals and Objectives Accomplishments (pg. 161)
- 2020 Committee Goals and Objectives (pg. 162)
- Milliman – Predictive Modeling Report (pg. 163)
- Retention of Consultant for Review of Brokerage Services (pg. 180)

IV. CHAIR’S REPORT – CEDILLO

V. ACTION ITEMS

A. MEMBERSHIP RELATIONS COMMITTEE – CARRERAS

1. ✓ 2019 Membership Participation Report (pg. 187)
2. ✓ East Hazel Crest Participation Report (pg. 193)
3. ✓ MRC Statement of Responsibility (pg. 202)

B. ADMINISTRATION & FINANCE COMMITTEE – HELM

1. ✓ Revisions to Personnel Handbook (pg. 206)
2. ✓ New IT Position (pg. 252)

EXECUTIVE DIRECTOR/STAFF REPORT

VI. CLOSED MEETING

- A. Pending Litigation

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Tuesday, June 2, 2020
IRMA Office - 9:30 a.m.

IX. ADJOURNMENT

*To ensure a quorum, please contact Donna Morin at donnam@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.*