

## BOARD OF DIRECTORS Meeting Agenda

Tuesday, June 13, 2023  
[Zoom Meeting](#)  
9:30 a.m.

**I. CALL TO ORDER**  
- Roll Call

**II. CONSENT AGENDA**

**A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>**

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Quarterly Claims Analysis Report

**B. Standing Committee Documents (Informational)**

Training & Risk Management Committee

- Grant Administration Report (pg. 1)
- Risk Assessment Underwriting Questionnaire (pg. 5)
- Risk Management Policy Assessment Visit Modifications (pg. 8)
- 2023 Training & Risk Management Services Report (pg. 9)
- 2023 Education Summit (pg. 13)
- Steering Committee Reports

Fire Chiefs – Chief Evans, Winfield Fire Protection District

1. [FCSC Packet](#)

Police Chiefs – Chief Smizinski, Village of Lake Bluff

1. [PCSC Packet](#)

Public Works – Rick Radde, Village of LaGrange Park

1. [PWSC Packet](#)

Membership Relations Committee

- Member Marketing & Retention Report (pg. 15)
- Workers' Compensation Focus Program Update (pg. 18)
- Participation Reports: Village of Crete & NEMRT (pg. 22)
- Risk Management Accountability (pg. 25)

Coverage, Claims & Litigation Committee

- IT/Cyber Committee Update (pg. 30)

Administration & Finance Committee

- 2023 Potential Interest Income Credit (pg. 31)
- Segregation of Duties (pg. 39)
- Cash and Investment Policy Review (pg. 41)

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- ✓ Voice Vote
  - ✓✓ Roll Call Vote – Majority of Membership
  - ✓✓✓ Bylaw Vote – 2/3 of Membership

**III. EXECUTIVE DIRECTOR/STAFF REPORT**

- Recognition of Zero Accident Rate Awards for 2022 (pg. 51)
- GFOA Certificate of Achievement for Excellence in Financial Reporting (pg. 52)

**IV. CHAIR'S REPORT – BRAIMAN**

**A. Changes in IRMA Delegates/Alternates**

Erik Morimoto, Delegate – Cary  
Robin McCammon, Delegate – Hazel Crest  
Amy Zukowski, Delegate – Homewood  
Tyler Hall, Alternate – Homewood  
Stacy Patrianakos, Delegate – Lemont  
Patrick Collins, Alternate – NIPSTA  
Jill Velan, Alternate – Northbrook  
Marilyn Fumero, Delegate – Oak Brook  
Shelley Henn, Alternate – Oak Brook  
Trish Ivansek, Delegate – River Forest  
Matt Walsh, Alternate – River Forest

**V. ACTION ITEMS**

- A. ✓ Approval of Board of Directors Meeting Minutes of March 14, 2023 (pg. 53)
- B. ✓ Benchmark Analytics Proposal (pg. 60)
- C. ✓ 2022 Claims to Contribution Report (pg. 75)
- D. ✓ 2023-2024 Reinsurance Renewal Review & Strategy (pg. 90)
- E. ✓ Panel Counsel RFP (pg. 105)
- F. ✓ Workers' Compensation Claims Manual Modification (pg. 107)
- G. ✓ 2022 Audited Financial Report (pg. 109)
- H. ✓ Actuarial Report as of 12/31/22 (pg. 170)
- I. ✓ Contingency Fund (pg. 186)
- J. ✓✓✓ Revenue Base Penalty Amendment (pg. 188)
- K. ✓✓✓ Revenue Base Exclusion of Grant Funds (pg. 191)

**VI. ADDITIONS TO AGENDA**

**VII. ✓ CLOSED MEETING**

- A. Executive Director's Performance Review (To be sent via email)

**VIII. VOTE ON CLOSED MEETING ITEM**

- A. ✓ Executive Director's Performance Review

**IX. CONFIRMATION OF NEXT MEETING**

Tuesday, October 10, 2023  
9:30 a.m. – Via Zoom

**X. ✓ ADJOURNMENT**

***To ensure a quorum, please call contact Donna Morin at [donnam@irmarisk.org](mailto:donnam@irmarisk.org) or call her at (708) 236-6349, if you are not able to attend the meeting.***