



ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Wednesday, September 23, 2020

Zoom Meeting

9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. **✓ APPROVAL OF MINUTES:** May 27, 2020 (pg. 1)
- III. **✓ FINANCIAL REPORTS**
 - A. IRMA Financial Statements (unaudited as of August 31, 2020) (pg. 4)
 - B. IRMA Investment Portfolio as of August 31, 2020 (pg. 14)
 - Portfolio Summary – August 2020
 - Portfolio Summary - 2020 YTD
 - C. IRMA Payables for the period 5/1-8/31/20 (pg. 18)
 - IRMA Payables-Sorted (pg. 44)
- IV. **2nd QUARTER INVESTMENT PERFORMANCE REPORT – JULY AND AUGUST**
(Posted on IRMA Website under Publications/IRMA Reports.)
- V. **✓ PERSONNEL**
 - A. ✓2021 Personnel Report (pg. 52)
- VI. **✓ CONSIDER REVISIONS TO LEASE NEGOTIATION STRATEGY** (pg. 54)
- VII. **✓ 2021 PRELIMINARY BUDGET** (pg. 59)
- VIII. **✓ NEW SICK LEAVE DONATION POLICY** (pg. 60)
- IX. **✓ MILLIMAN RENEWAL** (pg. 64)
- X. **TRANSITION PLAN UPDATE** (pg. 67)
- XI. **ADDITIONS TO AGENDA**
- XII. **EXECUTIVE SESSION-OPTIONAL FOR DISCUSSION OF CLOSED SESSION MINUTES**
- XIII. **✓ APPROVAL OF CLOSED SESSION MINUTES**
 - Review/Discussion – Closed Session Meeting Minutes of May 27, 2020 (To be emailed)
- X. **CONFIRMATION OF NEXT MEETING**

Thursday, November 19, 2020
IRMA Office - 9:30 a.m.
- XI. **ADJOURNMENT**

To ensure a quorum, please call Donna Morin at (708) 236-6349 or donnam@irmarisk.org, if you are not able to attend the meeting.

Copy to: Julia Cedillo, IRMA Chair