



PARKS & RECREATION STEERING COMMITTEE
Committee Meeting Agenda

Thursday, April 4, 2019

IRMA Office

4 Westbrook Corporate Center, Suite 940

Westchester, IL

10:30 a.m.

- I. **CALL TO ORDER**
- II. **ROLL CALL/INTRODUCTION**
- III. **PRESENTATION/PROGRAM**
Seasonal Employee Hiring; Legal Updates – Will Wake, Laner Munchin Employment Law Firm
- IV. **PARKS & RECREATION STEERING COMMITTEE OPERATIONS**
 - A. [2019 Steering Committee Officers](#)
 - B. [2019 Steering Committee Meeting Dates](#)
 - C. ✓ PRSC Meetings and Format Memo (pg. 1)
 - D. ✓ 2019 Officer Election/Secretary Position Nomination Ballot (pg. 2)
- V. **2018 FREQUENCY & SEVERITY DATA – PARKS AND RECREATION** (pg. 3)
- VI. **IRMA GRANTS & POOLED PRICING**
 - A. 2018 Grant Program Recap (pg. 6)
 - B. 2019 Grant Program Applications:
 - [Accreditation Program Application](#)
 - [Injury Prevention Programs](#)
 - [Lift Assist Equipment Program](#)
 - [Traffic Control and Work Zone Safety Program](#)
 - [IRMA Discounts-Training Subsidy](#)
 - [IRMA-Pooled Pricing Availability](#)
 - C. IRMA Membership Discounts
 - **NEW:** [Public Affairs & Media Relations Consultant](#)
- VII. **2019 SPECIAL TRAINING PROGRAMS**
 - A. [Playground Maintenance: Fundamentals of Playground Inspection-April 11, 2019](#)
 - B. [Mower Safety-Train the Trainer-April 22 & 23, 2019](#)
 - C. [MSDS Online – Webinar, April 23, 2019](#)
 - D. [Mower Safety-April 24, 2019](#)
 - E. [Safe Operation & Towing of a Trailer A.M. Class-April 25, 2019](#)
 - F. [Safe Operation & Towing of a Trailer P.M. Class-April 25, 2019](#)
 - G. [Aerial Lift Operator Training-April 26, 2019](#)
 - H. [Chainsaw 101-April 29 & May 1, 2019](#)
 - I. [Chainsaw 102-April 30, May 2, & May 3, 2019](#)
 - J. [Playground Maintenance: Fundamentals of Playground Inspection-May 1, 2019](#)
 - K. [Playground Maintenance: Fundamentals of Playground Inspection-May 8, 2019](#)
 - L. [Playground Maintenance: Fundamentals of Playground Inspection-May 9, 2019](#)
 - M. [Trench/Excavation Compliance Training-May 14, 2019](#)
 - N. [Confined Space Compliance Training-May 15, 2019](#)
 - O. [OSHA 10 Hour: General Industry-May 21 & 22, 2019](#)

VIII. NEW IRMA BEST PRACTICES / MODEL POLICIES

- A. [Accident Investigation Model Policy](#)
- B. [Safety Committee and Accident Review Board Model Policy](#)
- C. [IRMA Website Redesign – Member Forum](#) (pg. 7)
- D. [Core4 – New Onsite Training Programs](#)

IX. CIVIL ACTIONS BY MINORS INJURED IN PARKS AND RECREATION PROGRAMS (pg. 12)

X. ARTICLES

- A. [Member Survey Results](#)
- B. Safety First Bulletin – Pool Drowning Case (pg. 18)
- C. Article – The Truth About Employee Disengagement (pg. 20)

XI. ADDITIONS TO AGENDA

XII. CONFIRMATION OF NEXT MEETING

Date: June 20, 2019

Time: 8:00 a.m. Registration, 8:30 a.m.-12:30 p.m. Program

Location: Two Westbrook Corporate Center, Conference Center, Westchester IL

Topic: *Managing the Crisis so it Doesn't Manage You: Delivering your Message and Working with the Media When it Matters Most.*

Speaker: Dave Bayless, Principal, Bayless Communications LLC

XIII. ADJOURNMENT

✓ **Vote needed**