



ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Thursday, November 14, 2013
IRMA Office – 9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES: September 19, 2013** (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 8)
 - A. IRMA Financial Statements as of September 30, 2013 (pg. 9)
 - B. IRMA Investment Portfolio as of September 30, 2013 (pg. 15)
 - C. IRMA Payables for the period 9/1/13 – 10/31/13 (pg. 34)
 - D. IRMA Expense & Budget Comparison Detail as of September 30, 2013 (pg. 43)
- IV. **AFC MEETING DATES FOR 2014** (pg. 47)
- V. **3rd QUARTER INVESTMENT PERFORMANCE REPORT (GODING)** (to be distributed)
- VI. ✓ **INVESTMENT CONSULTANT CONTRACT EXTENSION** (pg. 48)
- VII. **OUTSOURCING – IRMA BYLAWS** (pg. 56)
- VIII. ✓ **ADDITIONAL OPTIONAL DEDUCTIBLE** (pg. 64)
- IX. **COMMUNICATION FROM IRMA’S FINANCIAL AUDITOR** (pg. 67)
- X. ✓ **IRMA EMPLOYEE HEALTH INSURANCE** (to be distributed)
- XI. ✓ **2014 FINAL BUDGET** (pg. 72)
- XII. ✓ **2013 POTENTIAL INTEREST INCOME CREDIT** (pg. 77)
- XIII. **EXECUTIVE SESSION**
 - Executive Director Performance Appraisal - Discussion
- XIV. **ADDITIONS TO AGENDA**
- XV. **CONFIRMATION OF NEXT MEETING**
 - Thursday, February 13, 2014
 - IRMA Office – 9:30 a.m.

XVI. ADJOURNMENT

To ensure a quorum, please call Rita Boserup at (708) 236-6335 or ritab@irmarisk.org if you are not able to attend the meeting.

Copy to: Ingrid Velkme, IRMA Chair