



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Thursday, June 7, 2012
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of February 29, 2012 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website –
<http://www.irmarisk.org/Members/BoardAndCommittees/CommitteeReports.asp>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 1st Quarter investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Summary Loss Report
 - Risk Management Services Report

III. CHAIR'S REPORT - VELKME

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – COREN

- ✓ 1. 2012 Claims to Contribution/Watchlist Report (pg. 7)
- 2. 2012 Summer Internship Program (pg. 18)
- ✓ 3. 2013 Property Appraisal Proposal (pg. 20)
- 4. Legislative Update (pg. 29)

B. TRAINING & EDUCATION COMMITTEE – PETERSON

- 1. Announcement of Annual Risk Management & Safety Initiative Program Awards (pg. 41)
- 2. Update on use of Autobahn for Driver Training (pg. 42)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – GARGANO

- ✓ - Coverage Clarification – 1st Party Property – Watercraft (pg. 43)

D. ADMINISTRATION & FINANCE COMMITTEE – CLARK

- ✓ 1. Actuarial Report – as of 12/31/11 (pg. 45)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- ✓ 2. 2011 Audited Financial Report (to be distributed)
- 3. 2012 Potential Interest Income Credit (pg. 64)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- A. RFQ for Panel Counsel (pg. 65)
 - Request for Qualifications – Liability Attorneys (pg. 66)
 - Request for Qualifications – WC Attorneys (pg. 88)
- B. Use of Municipal Counsel in Litigation (pg. 102)
- C. Organizational Planning Workshop
 - Board Planning Report (pg. 104)
 - Underwriting Policy Implications (pg. 108)
 - Service Policy Implications of Changing Member Needs (pg. 111)

VI. EXECUTIVE SESSION

- A. Potential Litigation (Discussion)
- B. Succession Planning (Discussion-Bush only)

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Monday, October 1, 2012
9:30 a.m. – IRMA Office

IX. ADJOURNMENT

***To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.***