



COVERAGE, CLAIMS & LITIGATION COMMITTEE
Meeting Minutes

Thursday, February 5, 2015
IRMA Office – 9:30 a.m.

PRESENT: Julia Cedillo, Chair
Dennis Bubenik
Sharon Peterson
Kate Andris
Mike Braiman (via telephone)
Eric Ertmoed
Art Malinowski
Katy Rush
Kevin Wachtel
Carol LeBeau (via telephone)

ALSO PRESENT: Margo Ely
Keena Marks
Mary Henzler

ABSENT: Susan Garvey

I. CALL TO ORDER

Chair Cedillo called the meeting to order. Roll was taken and a quorum declared.

II. APPROVAL OF MINUTES – September 11, 2014

A motion was made by Ertmoed and seconded by Wachtel to approve the Coverage, Claims & Litigation Committee Meeting Minutes of September 11, 2014. A voice vote was called and the motion carried.

III. WELCOME TO 2015 COVERAGE, CLAIMS & LITIGATION COMMITTEE

Cedillo gave a brief overview of the welcome documents for the committee. Cedillo suggested that the Committee Statement of Responsibilities be included in the welcome letter that is sent out to committee members at the beginning of each year.

IV. CLAIMS & LITIGATION REPORTS

- A. Claims Operational Report
- B. Litigation Reports
 - 1. New Liability Claims Report
 - 2. Closed Liability Claims Report
 - 3. Litigation Management Report

Cedillo asked whether anyone had any comments or questions on the reports. The question was raised in regards to the Litigation Management Report whether the committee wanted to see the detailed report on page 22 or the Summary Report on page 23. The committee has requested to see both reports going forward.

V. 2015 COVERAGE, CLAIMS & LITIGATION COMMITTEE OBJECTIVES

The committee reviewed the goals & objectives outlined on page 24 of the packet. Wachtel asked how often a claims audit is performed. Marks stated claims audits are performed every three years. We will send out an RFP at the end of 2015 for an audit to be done in 2016.

A motion was made by Malinowski and seconded by Ertmoed to approve the 2015 Coverage, Claims & Litigation Committee Objectives. A voice vote was called and the motion carried.

VI. COVERAGE MODIFICATIONS

- A. Professional Services**
- B. Civil Fines or Penalties**

Cedillo reviewed staff's recommendation to clarify the Professional Services Exclusion in the General Liability and the Public Officials Coverage Documents and exclude fines and civil penalties from the Public Officials Coverage Document. A motion was made by Peterson and seconded by Rush to approve the recommendations. A voice vote was called and the motion carried.

VII. LITIGATION SUCCESSES

Cedillo stated that this is being added as a regular item on the committee's meeting agendas. Ely reviewed the three cases highlighted in the memo.

VIII. EXECUTIVE SESSION

A motion was made by Wachtel and seconded by Peterson to move into Executive Session to discuss matters of approval of Executive Session minutes and pending litigation, pursuant to 5 ILCS 120/2(c)(21) and (11) respectively. A roll call vote was called and the motion carried.

A motion was made by Rush and seconded by Peterson to approve the Executive Session Minutes of September 11, 2014. A voice vote was called and the motion carried.

IX. ADDITIONS TO AGENDA

There were no additions to the agenda.

X. CONFIRMATION OF NEXT MEETING

Cedillo announced that the next meeting of the committee is scheduled for May 7, 2015 at 9:30 a.m. at the IRMA office.

XI. ADJOURNMENT

A motion was made by Wachtel and seconded by Peterson to adjourn the meeting. A voice vote was called and the motion carried.

Submitted by:

Accepted by:

Margo, Ely
Executive Director

Julia Cedillo
Chair, Coverage, Claims & Litigation
Committee