



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Monday, October 1, 2012
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of June 7, 2012 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Members/BoardAndCommittees/CommitteeReports.asp>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 2nd Quarter Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Summary Loss Report
 - Risk Management Services Report
 - 2nd Quarter Member Participation Report

III. CHAIR'S REPORT – VELKME

- A. Announcement of Formation of 2012 Nominating Committee (Chair-Malinowski)

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – COREN

1. Legislative Update (pg. 13)
2. Group Purchases of Services (pg. 23)
3. IRMA Summer Intern Application Criteria (pg. 25)

B. TRAINING & EDUCATION COMMITTEE – PETERSON

- Proposed 2013 Training Programs (pg. 28)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – GARGANO

- ✓ 1. 2013 Coverage Renewal (pg. 30)
- 2. Cyber Liability Coverage – Information only (pg. 35)
- 3. IRMA Defense Panel Counsel – RFQ Update

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

D. ADMINISTRATION & FINANCE COMMITTEE – CLARK

- ✓ 1. Planning Workshop – Actuarial Report on Underwriting and Policy Implications (pg. 40)
- ✓ 2. Actuarial Report (to be distributed)
- ✓ 3. Excess Surplus Fund Distribution (pg. 49)
- ✓ 4. IRMA's Salary Compensation Program (pg. 51)
- ✓ 5. 2013 Personnel Report (pg. 52)
- ✓ 6. 2013 Preliminary Budget (pg. 54)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- ✓ A. AGRIP Standards Recognition Application (To be distributed)
- B. Performance Measures for Key Functions within IRMA (To be distributed)

VI. EXECUTIVE SESSION

- A. Executive Session Minutes of June 7, 2012 (sent via separate email)
- B. Pending Litigation
- C. Executive Director Performance Review - Discussion

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Monday, November 26, 2012
1:30 p.m. – IRMA Office

IX. ADJOURNMENT

*To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.*