



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Wednesday, February 27, 2019
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. ✓ APPROVAL OF MINUTES – November 28, 2018 (pg. 1)

III. INFORMATIONAL ITEMS

A. Reports found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 4th Quarter Investment Performance Report

B. Welcome to 2019 Executive Board

- [Roster of 2019 Executive Board Members](#)
- [2019 Calendar of Meetings](#)
- [Conflict of Interest Policy](#)
- [IRMA Officers Statement of Responsibility](#)
- [Executive Board Statement of Responsibility](#)
- [At-Large Representatives' Statement of Responsibility](#)
- [Purchase & Sales Policy](#)
- [Claims Policy](#)

C. Standing Committee Reports

Membership Relations Committee

- [Announcement of 2019 Committee](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 6)
- 2019 Committee Goals and Objectives (pg. 8)
- Workers' Compensation Focus Program – 4th Quarter Report (pg. 9)
- Membership Recruitment Report (pg. 18)
- IRMA Onsite Summer Safety Intern Program (pg. 23)

Administration & Finance Committee

- [Announcement of 2019 Committee](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 24)
- 2019 Committee Goals and Objectives (pg. 26)
- Members' Only Site Document Posting (pg. 27)
- Discussion Regarding Revenue Base Pass-Through Grants (pg. 28)
- Retain Milliman to Assist with Rate Stabilization & Contingency Fund (pg. 32)
- Deductible Billing Procedure Change (pg. 40)

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

Training & Risk Management Committee

- [Announcement of 2019 Committee](#)
- [Announcement of 2019 Steering Committee Officers](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 56)
- 2019 Committee Goals and Objectives (pg. 58)
- 2019 Special Training Schedule (pg. 59)
- Onsite Training Survey Results (pg. 60)
- 2019 Education Summit (pg. 65)

Coverage, Claims & Litigation Committee

- [Announcement of 2019 Committee](#)
- 2018 Committee Goals and Objectives Accomplishments (pg. 66)
- 2019 Committee Goals and Objectives (pg. 68)
- Retirement of Panel Counsel (pg. 69)
- Litigation Successes (pg. 70)

IV. CHAIR'S REPORT – FRANCES

V. ACTION ITEMS

A. MEMBERSHIP RELATIONS COMMITTEE – JOSEPH

No items needing action

B. ADMINISTRATION & FINANCE COMMITTEE – HELM

1. ✓ Budget Amendment (pg. 72)

C. TRAINING & EDUCATION COMMITTEE – ROBBINS

1. ✓ Steering Committee Statement of Responsibility and Structure (pg. 73)
2. ✓ 2019 IMAP & MSP Loss Control Evaluations (pg. 76)

D. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. ✓ Business Auto Liability Coverage Changes (pg. 79)

EXECUTIVE DIRECTOR/STAFF REPORT

1. ✓ IRMA Committee Policy - Revision (pg. 87)

VI. CLOSED MEETING

- A. Pending Litigation

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, June 5, 2019
IRMA Office - 9:30 a.m.

IX. ADJOURNMENT

*To ensure a quorum, please contact Donna Sluis at donnas@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.*