



**BOARD OF DIRECTORS
Meeting Agenda**

Wednesday, October 19, 2016

9:30 a.m. - Tower Two

Westbrook Corporate Center Conference Room

**I. CALL TO ORDER
- Roll Call**

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Membership Recruitment Report
- Claims Operational Report
- Quarterly Claims Analysis Report
- Risk Management Services Report
- Training & Education Quarterly Report
- Quarterly Member Participation Report

B. ✓ Approval of Minutes of June 15, 2016 (pg. 1)

C. Standing Committee Documents

Membership Relations Committee

- Workers' Compensation Focus Program - 2nd Quarter Reports (to be sent under separate email)
- Discussion on IRMA's Growth Philosophy (pg. 12)
- ✓ Proposed Revision to Member Participation Policy (pg. 16)

Training & Education Committee

- Proposed 2017 Training Programs (pg. 20)

Coverage, Claims & Litigation Committee

- Draft of Early Intervention Policy (pg. 22)
- ✓ Claims Audit Report (pg. 25)
- ✓ Revised Litigation Guidelines (pg. 76)

Administration & Finance Committee

- Sub-Committee on Discounting Loss Fund - Update (pg. 103)
- Consideration of a New High Deductible Package for New IRMA Members (pg. 106)

-
- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- Homewood Revenue Base Appeal (pg. 108)

Executive Director/Staff Report

- August 9, 2016 Special Meeting Follow-Up (pg. 111)

III. CHAIR'S REPORT - GARGANO

A. Changes in IRMA Delegates/Alternates

Jason Paprocki, Delegate - Oak Brook
Diane Maciejewski, Alternate - Oak Brook
Angela Kniesel, Alternate - Carol Stream FPD
Doug Gibson, Delegate - Lake Zurich
Kyle Kordell, Alternate - Lake Zurich

**B. Announcement of Formation of Nominating Committee for 2017 Officers
(Chair - Irvin)**

IV. ACTION ITEMS

- A. ✓ Proposed Special Governmental Service District Guidelines Revisions (pg. 114)
- B. ✓ LTAAC Membership Application (pg. 117)
- C. ✓ 2017 Coverage Renewal (pg. 146)
- D. ✓ Establishing a Members Optional Deductible Credit Reserve Fund (pg. 156)
- E. Personnel
 - ✓ Hay Group (pg. 158)
 - ✓ Risk Management & Training Manager Position (pg. 166)
 - ✓ Additional Staffing (pg. 171)
 - ✓ 2017 Personnel Report (pg. 175)
- F. ✓ Establishing an Arrest, Prosecution and Conviction Contingency Fund (pg. 177)
- G. ✓✓✓ Revenue Base Bylaw Revision (pg. 181)
- H. ✓ 2017 Preliminary Budget (pg. 188)

V. EXECUTIVE SESSION

VI. ADDITIONS TO AGENDA

VII. CONFIRMATION OF NEXT MEETING

Wednesday, December 14, 2016
9:30 a.m. - Westbrook Corporate Center Conference Room

VIII. ADJOURNMENT

***To ensure a quorum, please call contact Mary Henzler at maryh@irmarisk.org
or call her at (708) 236-6343, if you are not able to attend the meeting.***