



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Thursday, June 1, 2017
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of March 1, 2017 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 1st Quarter Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Risk Management Services Report
 - Quarterly Member Participation Report

III. CHAIR'S REPORT - GARGANO

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – WACHTEL

1. ✓ Review 2017 Claims to Contribution Report (pg. 6)
2. ✓ 2016 Member Participation Report (pg. 15)
3. Consideration of Microsite for Member Recruitment Efforts (pg. 19)
4. 2017/2018 IRMA Marketing Plan – Follow-up (pg. 20)
5. Taser Study Opportunity (pg. 22)
6. Workers' Compensation Focus Program – 1st Quarter 2017 (pg. 24)
7. 2017 IRMA Onsite Summer Safety Internship Program (pg. 27)

B. ADMINISTRATION & FINANCE COMMITTEE – FRANCES

1. ✓ Actuarial Report – 12/31/16 (pg. 29)
2. ✓ 2016 Audited Financial Report (pg. 49)
3. ✓ Optional Deductible Credit Reserve Fund Policy and Procedure (pg. 101)
4. ✓ Arrest, Prosecution, and Conviction Contingency Reserve Loan Fund Policy and Procedure (pg. 104)
5. ✓ Staffing Revision for a Full Time Subrogation Adjuster (pg. 106)
6. ✓ Bylaw Amendment Clarifying Board Authority Regarding Staffing (pg. 108)
7. ✓ Predictive Modeling Project (pg. 119)
8. Segregation of Duties (pg. 127)
9. Issue RFP for Auditor Selection (pg. 129)
10. Potential Interest Income Credit (pg. 134)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

C. TRAINING & EDUCATION COMMITTEE – DONAHUE

1. 4th Educational Summit (pg. 136)
2. Early Intervention Program Update (pg. 138)

D. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. ✓ Coverage Amendment – Village of Arlington Heights (pg. 156)
2. ✓ Revision to Zoning Deductible (pg. 163)

EXECUTIVE DIRECTOR/STAFF REPORT

V. EXECUTIVE SESSION

- A. Review of Executive Session Minutes of March 1, 2017 (Sent via separate email)
- B. Executive Director's Performance Review (Sent via separate email)
- C. Pending Litigation

VI. ADDITIONS TO AGENDA

VII. CONFIRMATION OF NEXT MEETING

Thursday, September 27, 2017
IRMA Office - 9:30 a.m.

VIII. ADJOURNMENT

***To ensure a quorum, please contact Donna Sluis at donnas@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.***