



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Wednesday, May 30, 2018
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. ✓ APPROVAL OF MINUTES – February 28, 2018 (pg. 1)

III. INFORMATIONAL ITEMS

A. Reports found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolios
- IRMA Payables
- 1st Quarter Investment Performance Report
- Membership Recruitment Report

B. Standing Committee Reports

Membership Relations Committee

- 2017 Unemployment Compensation Claims Administration–Annual Overview (pg. 7)
- 2018 Summer Internship Program – Update (pg. 12)
- Workers' Compensation Focus Program-1st Quarter Results (pg. 14)
- Membership Recruitment & Retention (pg. 17)

Administration & Finance Committee

- Potential Interest Income Credit (pg. 20)

Training & Education Committee

- 2018 Education Summit (pg. 23)
- 2019 Training & Risk Management Programs (pg. 25)

Coverage, Claims & Litigation Committee

- Panel Counsel Hourly Rate Increase (pg. 35)

IV. CHAIR'S REPORT – FRANCES

V. ACTION ITEMS

A. MEMBERSHIP RELATIONS COMMITTEE – WACHTEL

1. ✓ IRMA Member Standards & Guidelines – Policy Update (pg. 37)
2. ✓ IRMA Member Statement of Guidelines for Membership Selection, Withdrawal & Expulsion – Policy Update (pg. 40)
3. ✓ 2017 Claims to Contribution Report (pg. 46)
4. ✓ Claims Administration Services for Mount Prospect's Previous GL Claims (pg. 57)

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

5. ✓ Elimination of IRMA's Written Legislative Mission Statement (pg. 59)
6. ✓ Merging Committees – TEC & MRC (pg. 62)

B. ADMINISTRATION & FINANCE COMMITTEE – HELM

1. ✓ Actuarial Report as of 12/31/17 (pg. 66)
2. ✓ 2017 Audited Financial Report (pg. 86)
3. ✓ Revenue Base Deduction – Bylaw Change (pg. 155)

C. TRAINING & EDUCATION COMMITTEE – ROBBINS

1. ✓ TEC Statement of Responsibility (pg. 160)
2. ✓ Training Registration Guidelines (pg. 162)
3. ✓ Accreditation / Re-Accreditation Grant Application (pg. 167)

D. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. ✓ IRMA Property Coverage-Coverage Section B1.h. Outdoor Property (pg. 171)

EXECUTIVE DIRECTOR/STAFF REPORT

VI. EXECUTIVE SESSION

- A. Pending Litigation
- B. Executive Director's Performance Review (TBD)

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, October 3, 2018
IRMA Office - 9:30 a.m.

IX. ADJOURNMENT

*To ensure a quorum, please contact Donna Sluis at donnas@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.*