



**ADMINISTRATION & FINANCE COMMITTEE**  
**Meeting Agenda**

**Thursday, November 12, 2015**  
**IRMA Office**  
**9:30 a.m.**

- I. **CALL TO ORDER**
  - Roll Call
- II. ✓ **APPROVAL OF MINUTES: September 24, 2015** (pg. 1 )
- III. ✓ **FINANCIAL REPORTS** (pg. 6)
  - A. IRMA Financial Statements as of September 30, 2015 (pg. 8)
  - B. IRMA Investment Portfolio as of September 30, 2015 (pg. 15)
  - C. IRMA Payables for the period 9/1/15 – 10/31/15 (pg. 17)
  - D. Check Register Sorted by Check Amount – 9/1/15 – 10/31/15 (pg. 31)
- IV. **3<sup>rd</sup> QUARTER INVESTMENT PERFORMANCE REPORT** (Posted on IRMA Website under Publications/IRMA Reports)
- V. **2016 ADMINISTRATION & FINANCE COMMITTEE MEETING DATES** (pg. 35)
- VI. ✓ **HAY GROUP STUDY** (pg. 36)
- VII. ✓ **TELEPHONE SYSTEM** (pg. 100)
- VIII. **2015 INTEREST INCOME CREDIT** (pg. 108)
- IX. ✓ **2016 FINAL BUDGET** (pg. 111)
- X. **EXECUTIVE SESSION**
- XI. **CONFIRMATION OF NEXT MEETING**
  - Thursday, February 11, 2016
  - IRMA Office – 9:30 a.m.
- XII. **ADJOURNMENT**

*To ensure a quorum, please call Mary Henzler at (708) 236-6343 or [maryh@irmarisk.org](mailto:maryh@irmarisk.org), if you are not able to attend the meeting.*

Copy to: Drew Irvin, IRMA Chair

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✓ Requires Vote