

**BOARD OF DIRECTORS  
Meeting Agenda**

**Wednesday, December 13, 2017**

**9:30 a.m. - Tower Two**

**Westbrook Corporate Center Conference Room**

**I. CALL TO ORDER  
- Roll Call**

**II. PRESENTATION OF INNOVATION AWARD TO HANOVER PARK**

**III. RECOGNITION OF OUTGOING IRMA LEADERS**

- **Recognition of outgoing chair – Kathleen Gargano**
- **Recognition of outgoing chair of Administration and Finance Committee Chair – Jessica Frances**
- **Recognition of outgoing Standing Committee Members**

Administration & Finance Committee

Darrell Langlois (Village of Hinsdale) 2014 – 2017  
Doug Haywood (Village of Mundelein) 2014 – 2017

Coverage, Claims & Litigation Committee

Sharon Peterson (City of Countryside) 2014 – 2017  
Carol LeBeau (City of West Chicago) 2014 – 2017

Membership Relations Committee

Colleen Nigg (Village of Barrington) 2014 – 2017  
Eric Ertmoed (Village of Lisle) 2016 – 2017  
Jake Rife (Village of Cary) 2016 – 2017

Training & Education Committee

Jennifer Clough (Village of Lake in the Hills) 2015 – 2017  
Brendan McLaughlin (Village of LaGrange Park) PWSC Liaison – 2017  
Tim Cassidy (Village of Northbrook) FCSC Liaison – 2017  
Brian Budds (Village of Western Springs) PCSC Liaison – 2017

**IV. CONSENT AGENDA**

- **The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>**
  - IRMA Financial Statements
  - IRMA Investment Portfolio
  - IRMA Payables

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- ✓ Voice Vote
  - ✓✓ Roll Call Vote – Majority of Membership
  - ✓✓✓ Bylaw Vote – 2/3 of Membership

- Quarterly Investment Performance Report
- Membership Recruitment Report
- Claims Operational Report
- Quarterly Claims Analysis Report
- Risk Management Services Report

➤ **Standing Committee Documents**

**Membership Relations Committee**

- Workers' Compensation Focus Program – 3<sup>rd</sup> Quarter Reports (pg. 1)

**Administration & Finance Committee**

- No consent agenda items

**Training & Education Committee**

- November 1, 2017 Meeting was cancelled

**Coverage, Claims & Litigation Committee**

- November 2, 2017 Meeting was cancelled

**V. CHAIR'S REPORT - GARGANO**

➤ **Changes in IRMA Delegates/Alternates**

Jake Rife, Delegate – Cary  
Courtney Sage, Alternate – Cary  
Russ Wajda, Delegate – Hillside  
Joe Pisano, Alternate – Hillside  
Maureen Potempa, Alternate, Clarendon Hills  
Zach Creer, Delegate – LaGrange  
Andrianna Peterson, Alternate - LaGrange

➤ **Nominating Committee Report – Slate of Candidates for 2018 Officers**

**VI. EXECUTIVE DIRECTOR/STAFF REPORT**

➤ **Update on Ad Hoc Committee: Exposure Base (pg. 4)**

**VII. ACTION ITEMS**

- ✓ Approval of Board of Director Meeting Minutes of October 16, 2017 (pg. 12)
- ✓ Village of Westchester Removal from WC Focus Program (pg. 20)
- ✓ Village of Lincolnshire – Membership Application (pg. 21)
- ✓ Village of Mount Prospect – Membership Application (pg. 32)
- ✓ West Central Consolidated Communications – Membership Application (pg. 40)
- ✓ Proposed Enhancements of IRMA's Long-Term Growth Plan (pg. 43)
- ✓ NSN Employment Administration Contact Extension (pg. 50)
- ✓ 2018 Final Budget (pg. 52)
- ✓ 2017 Final Interest Income Credit (pg. 63)

**VIII. EXECUTIVE SESSION**

**IX. ADDITIONS TO AGENDA**

- ✓ Approval of Resolution Adopting a Sexual Harassment Policy

**X. CONFIRMATION OF NEXT MEETING**

Wednesday, March 21, 2018  
9:30 a.m. - Westbrook Corporate Center Conference Room

**XI. ADJOURNMENT**

***To ensure a quorum, please call contact Donna Sluis at [donnas@irmarisk.org](mailto:donnas@irmarisk.org)  
or call her at (708) 236-6349, if you are not able to attend the meeting.***