



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Wednesday, March 2, 2016
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of December 1, 2015 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 4th Quarter 2015 Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Risk Management Services Report
 - Quarterly Member Participation Report

III. CHAIR'S REPORT - GARGANO

WELCOME TO 2016 EXECUTIVE BOARD

- A. Roster of 2016 Executive Board Members (pg. 11)
- B. 2016 Calendar of Meetings (pg. 12)
- C. Conflict of Interest Policy (pg. 13)
- D. IRMA Committee Policy (pg. 15)
- E. IRMA Officers Statement of Responsibility (pg. 17)
- F. Executive Board Statement of Responsibility (pg. 19)
- G. At-Large Representatives' Statement of Responsibility (pg. 21)
- H. Purchase & Sales Policy (pg. 22)
- I. Claims Policy (pg. 24)

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – WACHTEL

- 1. Announcement of 2016 Committee (pg. 27)
- 2. Legislative Update (pg. 28)
- 3. Membership Request for Members' Consolidated Dispatching Center (pg. 29)
- 4. 2015 Unemployment Claims Administration Summary Report (pg. 39)
- 5. 2015 Member Participation Report (pg. 44)
- 6. IRMA Onsite Summer Safety Intern Program Recommendations (pg. 48)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

7. 2016 IRMA Membership Survey (pg. 53)

B. TRAINING & EDUCATION COMMITTEE – DONAHUE

1. Announcement of 2016 Committee (pg. 58)
2. Announcement of 2016 Steering Committee Officers (pg. 59)
3. 2016 Training Schedule (pg. 61)
4. Update on EMS Training Program (pg. 63)
5. Update on Grant Programs (pg. 65)
6. Annual Review of Police Law Institute Online Training Usage (pg. 66)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. Announcement of 2016 Committee (pg. 71)
2. Claims Audit Update (pg. 72)
3. Ad Hoc Committee on Mutual Aid Organizations Update (pg. 74)

D. ADMINISTRATION & FINANCE COMMITTEE – FRANCES

1. Announcement of 2016 Committee (pg. 79)
2. Hay Group Compensation & Organizational Structure Report (pg. 80)
3. 2015 Budget Adjustment - Informational) (pg. 89)
4. Impact of GASB 68 on FY15 Financial Statements (pg. 90)
5. Formation of Sub-Committee to Study Discounting the Loss Fund (pg. 124)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- A. AGRiP Recognition Awarded to IRMA for Compliance with the AGRiP Advisory Standards for Public Entity Pools (pg. 125)
- B. 2016 AGRiP/RIMS/PRIMA Conferences (pg. 126)

VI. ADDITIONS TO AGENDA

VII. EXECUTIVE SESSION

- Pending Legislation (to be sent via separate confidential email)
- Discuss Process for Executive Director Performance Review

VIII. CONFIRMATION OF NEXT MEETING

Thursday, May 26, 2016
IRMA Office – 1:30 p.m.

IX. ADJOURNMENT

*To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.*