



ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Thursday, November 13, 2014
IRMA Office
9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES: September 25, 2014** (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 8)
 - A. IRMA Expense vs. Budget Report only as of August 31, 2014 (unaudited) (pg. 9)
 - B. IRMA Investment Portfolio as of September 30, 2014 (pg. 12)
 - C. IRMA Payables for the period 9/1/2014 – 10/31/2014 (pg. 14)
- IV. **3rd QUARTER INVESTMENT PERFORMANCE REPORT** (to be distributed)
- V. **2015 AFC MEETING DATES** (pg. 27)
- VI. ✓ **INTERIM FINANCIAL REPORTS** (pg. 28)
- VII. ✓ **OUTSOURCING BYLAWS** (pg. 29)
- VIII. ✓ **CLARIFICATION OF SICK LEAVE POLICY** (pg. 34)
- IX. ✓ **2014 INTEREST INCOME CREDIT** (pg. 36)
- X. ✓ **2015 FINAL BUDGET** (pg. 39)
- XI. **GFOA RECOGNITION** (pg. 48)
- XII. **ADDITIONS TO AGENDA**
- XIII. **CONFIRMATION OF NEXT MEETING**
 - Thursday, February 12, 2015
 - 9:30 a.m. – IRMA Office
- XIV. **ADJOURNMENT**

To ensure a quorum, please call Rita Boserup at (708) 236-6335 or ritab@irmarisk.org, if you are not able to attend the meeting.

Copy to: Drew Irvin, IRMA Chair

✓ **Requires Vote**