



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Monday, October 3, 2011
IRMA Office
1:30 p.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of June 13, 2011 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – www.irmarisk.org
 - IRMA Financial Statements as of July 31, 2011
 - IRMA Investment Portfolios as of August 31, 2011
 - IRMA Payables for the Period 5/27/11 – 9/15/11
 - 2nd Quarter Investment Performance Report
 - Membership Recruitment Report – August 2011
 - Claims Operational Report – August 31, 2011
 - Summary Loss Report – August 31, 2011
 - Risk Management Services Report – July 2011

III. CHAIR'S REPORT - MALINOWSKI

- A. Announcement of Formation of 2011 Nomination Committee – Chair Sigman

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – COREN

- 1. Legislative Update

B. TRAINING & EDUCATION COMMITTEE – PETERSON

- 1. Training Evaluation Survey Results (pg. 8)
- 2. Training Monthly Report – August (pg. 15)
- 3. Proposed 2012 Training Programs (pg. 16)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – GARGANO

- ✓ 1. Coverage Renewal (pg. 19)
- ✓ 2. Coverage for Recovery of Costs for Straight Time (pg. 25)
- ✓ 3. Earth Movement Exclusion – 1st Party Property Coverage (pg. 28)
- ✓ 4. Review of Restructured Coverage Documents (pg. 32)
 - a. POL (pg. 35)
 - b. GL (pg. 66)
 - c. Coverage Modifications
 - i. PSEBA Exclusion
 - ii. Exclusion of professional service providers
 - iii. Definition of Member in GL
 - iv. Exclusion 1 to the POL

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

D. ADMINISTRATION & FINANCE COMMITTEE – WACHTEL

- ✓ 1. Minimum Member Deductible (pg. 127)
- ✓ 2. 2012 Personnel Report (pg. 147)
- ✓ 3. Banking Contract (pg. 153)
- ✓ 4. Actuarial Report (to be distributed)
- ✓ 5. 2012 Preliminary Budget (pg. 154)
- 6. Interest Income Credit (to be distributed)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- A. Strategic Planning

VI. EXECUTIVE SESSION

- A. Pending Litigation
- B. Executive Director Performance Review – Discussion

VI. ADDITIONS TO AGENDA

VI. CONFIRMATION OF NEXT MEETING

**Wednesday, November 30, 2011
IRMA Office – 9:30 a.m.**

VII. ADJOURNMENT

***To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.***