



ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Thursday, November 17, 2016
IRMA Office - 9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** September 22, 2016 (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 10)
 - A. IRMA Financial Statements as of September 30, 2016 (pg. 11)
 - B. IRMA Investment Portfolio as of September 30, 2016 (pg. 18)
 - C. IRMA Payables for the period September 1, 2016 – October 31, 2016 (pg. 20)
- IV. ✓ **2017 FINAL BUDGET** (pg. 34)
- V. **POSITION TITLE CHANGE** (pg. 45)
- VI. **AFC MEETING DATES FOR 2017** (pg. 46)
- VII. ✓ **2016 INTEREST INCOME CREDIT** (pg. 47)
- VIII. **3rd QUARTER INVESTMENT PERFORMANCE REPORT** (Posted on IRMA Website under Publications/IRMA Reports)
- IX. **DISCUSSION OF AUDITOR OBSERVATION EMAIL** (pg. 49)
- X. **ADDITIONS TO AGENDA**
- XI. **CONFIRMATION OF NEXT MEETING**

Thursday, February 16, 2017
9:30 a.m. - IRMA Office
- XII. **ADJOURNMENT**

To ensure a quorum, please call Mary Henzler at (708) 236-6343 or maryh@irmarisk.org, if you are not able to attend the meeting.

Copy to: Kathleen Gargano, IRMA Chair

✓ Requires Vote