



**BOARD OF DIRECTORS
Meeting Agenda**

Wednesday, March 21, 2018

9:30 a.m. - Tower Two

Westbrook Corporate Center Conference Room

**I. CALL TO ORDER
- Roll Call**

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Membership Recruitment Report
- Claims Operational Report
- Quarterly Claims Analysis Report

B. Welcome to 2018 Board of Directors (Informational)

- 2018 Calendar of IRMA Meetings (pg. 1)
- Board of Directors Statement of Responsibility (pg. 2)
- Statement of Responsibility for Delegates/Alternates (pg. 3)
- Conflict of Interest Policy (pg. 4)
- Proxy Policy – Bylaws (pg. 6)

C. Standing Committee Documents (Informational)

Membership Relations Committee

- 2018 Committee Roster (pg. 10)
- 2017 MRC Objectives Accomplishments (pg. 11)
- 2018 MRC Objectives (pg. 13)
- Workers' Compensation Focus Program – Cover Memo (pg. 14)
- 2018 IRMA Onsite Summer Safety Internship Program (pg. 17)

Administration & Finance Committee

- 2018 Committee Roster (pg. 19)
- 2017 AFC Objectives Accomplishments (pg. 20)
- 2018 AFC Objectives – Revised (pg. 22)

Training & Education Committee

- 2018 Committee Roster (pg. 23)
- 2018 Steering Committee Officers Roster (pg. 24)
- 2017 Training & Education Objectives Accomplishments (pg. 25)
- 2018 Training & Education Objectives (pg. 26)
- 2018 Training Programs – Update (pg. 27)

-
- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- 2018 Special Training Schedule (pg. 28)
- 2018 Education Summit (pg. 32)
- Safety First Program Update (pg. 36)
- 2017 Grant Programs – Update (pg. 39)

Coverage, Claims & Litigation Committee

- 2018 Committee Roster (pg. 40)
- 2017 Coverage, Claims & Litigation Committee Objectives Accomplishments (pg. 41)
- 2018 Coverage, Claims & Litigation Committee Objectives (pg. 43)
- New Medical Management Pilot Program (pg. 44)

Executive Board

- 2018 Committee Roster (pg. 45)
- IRMA Committee Policy (pg. 46)
- IRMA Officers Statement of Responsibility (pg. 48)
- Executive Board Statement of Responsibility (pg. 50)
- At-Large Representatives' Statement of Responsibility (pg. 52)

Executive Director/Staff Report

- Presentation of IRMA's New Video Streaming
- Presentation of IMAAP Awards (pg. 53)

III. CHAIR'S REPORT – FRANCES

A. Changes in IRMA Delegates/Alternates

Robert Hoff, Delegate – Carol Stream FPD
Peter Nickell, Delegate – Clarendon Hills
Sharon Peterson, Delegate – Countryside
Gail Paul, Alternate – Countryside
Patrice Sutton, Delegate – Libertyville
Kelly Amidei, Alternate – Libertyville
Jack Knight, Delegate – Lisle
Eric Ertmoed, Alternate – Lisle
David Erb, Delegate – Mount Prospect
Michael Cassady, Alternate – Mount Prospect

- B. ✓ **Nomination of Chair-Elect – Mike Braiman, Wilmette** (pg. 55)

IV. ACTION ITEMS

- A. ✓ Approval of Board of Directors Meeting Minutes of December 13, 2017 (pg. 57)
- B. ✓ Statement of Responsibility for Coverage, Claims & Litigation Committee-Modification (pg. 65)
- C. ✓ 2017 Member Participation Report (pg. 67)
- D. ✓ Statement of Responsibility for Membership Relations Committee-Modification (pg. 71)

- E. ✓ Grant Program Guidelines (pg. 73)
- F. ✓ Proposed Grant Revisions (pg. 76)
- G. ✓ Budget Policy-Modification (pg. 77)
- H. ✓ Budget Amendment (pg. 79)
- I. ✓ Establish a Capitalization Policy (pg. 82)
- J. ✓ Amendment to the IRMA Flex 125 Plan (pg. 84)
- K. ✓ Request from Tinley Park (pg. 88)
- L. ✓ Recommendation from the Ad Hoc Committee: Exposure Base (pg. 96)

V. ADDITIONS TO AGENDA

VI. CONFIRMATION OF NEXT MEETING

Tuesday, June 12, 2018
9:30 a.m. - Westbrook Corporate Center Conference Room

VII. ADJOURNMENT

To ensure a quorum, please call contact Donna Sluis at donnas@irmarisk.org or call her at (708) 236-6349, if you are not able to attend the meeting.