



**ADMINISTRATION & FINANCE COMMITTEE**  
**Meeting Agenda**

**Thursday, September 25, 2014**  
**IRMA Office**  
**9:30 a.m.**

- I. **CALL TO ORDER**
  - Roll Call
- II. ✓ **APPROVAL OF MINUTES: May 28, 2014** (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 9)
  - A. IRMA Financial Statements as of July 31, 2014 (pg. 10)
  - B. IRMA Investment Portfolio as of July 31, 2014 (pg. 17)
  - C. IRMA Payables for the period 5/1/14 – 8/31/14 (pg. 19)
- IV. **2<sup>nd</sup> QUARTER INVESTMENT PERFORMANCE REPORT** (to be distributed)
- V. ✓ **OUTSOURCING/REVENUE BASE DEDUCTIONS** (pg. 44)
- VI. ✓ **MEMBERS' RESERVE POLICY & PROCEDURE REVISION** (pg. 46)
- VII. ✓ **PURCHASE & SALES POLICY REVISION** (pg. 48)
- VIII. ✓ **PERSONNEL POLICY REVISIONS** (pg. 51)
- IX. ✓ **2015 PERSONNEL REPORT** (pg. 63)
- X. ✓ **INFORMATION TECHNOLOGY STRATEGIC PLAN** (To be distributed prior to meeting)
- XI. ✓ **2015 PRELIMINARY BUDGET** (pg. 74)
- XII. **ADDITIONS TO AGENDA**
- XIII. **CONFIRMATION OF NEXT MEETING**
  - Thursday, November 13, 2014
  - 9:30 a.m. – IRMA Office
- XIV. **ADJOURNMENT**

*To ensure a quorum, please call Rita Boserup at (708) 236-6335 or [ritab@irmarisk.org](mailto:ritab@irmarisk.org), if you are not able to attend the meeting.*

Copy to: Drew Irvin, IRMA Chair

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✓ Requires Vote