



**ADMINISTRATION & FINANCE COMMITTEE**  
**Meeting Agenda**

**Monday, June 13, 2011**  
**IRMA Office**  
**9:30 a.m.**

- I. **CALL TO ORDER**
  - **Roll Call**
- II. ✓ **APPROVAL OF MINUTES: February 17, 2011** (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 6)
  - A. IRMA Financial Statements as of April 30, 2011 (pg. 7)
  - B. IRMA Investment Portfolio as of April 30, 2011 (pg. 13)
  - C. IRMA Payables for the period 1/28/11 – 5/26/11 (pg. 26)
- IV. ✓ **ACTUARIAL REPORT as of 12/31/10** (pg. 42)
- V. **2010 AUDITED FINANCIAL REPORT – Tomaw** (to be distributed)
- VI. **SEGREGATION OF DUTIES** (pg. 62)
- VII. **1<sup>st</sup> QUARTER INVESTMENT PERFORMANCE REPORT** (Enclosed)
- VIII. ✓ **MINIMUM MEMBER DEDUCTIBLE** (pg. 63)
- IX. ✓ **TITAN RISK MANAGEMENT CONSULTING AGREEMENT** (pg. 69)
- X. **BANKING CONTRACT** (pg. 79)
- XI. **ADDITIONS TO AGENDA**
- XII. **CONFIRMATION OF NEXT MEETING**
  - Monday, October 3, 2011
  - 9:30 a.m. – IRMA Office
- XIII. **ADJOURNMENT**

*To ensure a quorum, please call Laura Vesecky at (708) 236-6335  
or [laurav@irmarisk.org](mailto:laurav@irmarisk.org), if you are not able to attend the meeting.*

**Copy to: IRMA Chair**