



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Monday, November 26, 2012
IRMA Office
1:30 p.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of October 1, 2012 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Members/BoardAndCommittees/CommitteeReports.asp>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 3rd Quarter Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Summary Loss Report
 - Risk Management Services Report
 - Quarterly Member Participation Report

III. CHAIR'S REPORT - VELKME

- ✓ Nominating Committee Report – Slate of Candidates for 2013 Officers – Malinowski (pg. 12)
- Update RFQ Process (Malinowski)

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – COREN

- Lobbyist Vaughn Consulting Contract (pg. 13)

B. TRAINING & EDUCATION COMMITTEE – PETERSON

1. Subsidized Training (pg. 16)
2. Recommended IMAP Revisions & Level II Accreditation (pg. 17) (see separate attachment)
3. IL Bone & Joint Institute Back Grant (pg. 20)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – GARGANO

No report.

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

D. ADMINISTRATION & FINANCE COMMITTEE – CLARK

- ✓ 1. Record Retention & Disposition Policy (pg. 22)
- ✓ 2. Personnel Policy Revisions (pg. 28)
- ✓ 3. 2013 Final Budget (pg. 133)
- ✓ 4. Interest Income Credit (pg. 138)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- 2013 IRMA Calendar of IRMA Board, Executive Board, Standing Committee & Steering Committee Meetings (pg. 139)

VI. ADDITIONS TO AGENDA

VII. CONFIRMATION OF NEXT MEETING

Wednesday, February 27, 2013
IRMA Office – 9:30 a.m.

VIII. EXECUTIVE SESSION

- Discussion of Pending Litigation
- Executive Director's Performance Review (to be distributed)

IX. ADJOURNMENT

***To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.***