



**COVERAGE, CLAIMS & LITIGATION COMMITTEE**  
**Meeting Agenda**

**Thursday, September 15, 2016**  
**IRMA Office - 9:30 a.m.**

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES**
  - ✓ **May 5, 2016** (pg. 1)
- III. **CLAIMS & LITIGATION REPORTS**
  - A. Claims Operational Report as of July 31, 2016 (pg. 7)
  - B. Litigation Reports
    - 1. New Liability Claims Report - May 1 - August 31, 2016 (pg. 8)
    - 2. Closed Liability Claims Report - May - August, 2016 (pg. 9)
    - 3. Litigation Management Report as of July 31, 2016 (pg. 11)
- IV. ✓ **PRELIMINARY BUDGET** (pg. 13)
- V. ✓ **CLAIMS DRAFT AUDIT REPORT** (pg. 14)
- VI. ✓ **REVISED LITIGATION GUIDELINES** (pg. 65)
  - Redlined Litigation Guidelines (pg. 66)
  - Revised Litigation Guidelines (pg. 80)
- VII. ✓ **DRAFT OF EARLY INTERVENTION POLICY** (pg. 92)
- VIII. ✓ **2017 COVERAGE RENEWAL** (To be distributed/presented at meeting)
- IX. **ADDITIONS TO AGENDA**
- X. **EXECUTIVE SESSION**
  - Review/Discussion - Executive Session Minutes of May 5, 2016 (Sent via separate email.)
  - Litigation Update
- XI. **CONFIRMATION OF NEXT MEETING**
  - Thursday, November 3, 2016
  - IRMA Office - 9:30 a.m.
- XII. **ADJOURNMENT**

*To ensure a quorum, please contact Mary Henzler at [maryh@irmarisk.org](mailto:maryh@irmarisk.org) or (708) 236-6343, if you are not able to attend the meeting.*

**Copy to: Kathleen Gargano, IRMA Chair**

---

✓ **Requires Vote**