

**BOARD OF DIRECTORS
Meeting Minutes****Thursday, March 17, 2016****Westbrook Corporate Center Conference Room
9:30 a.m.****I. CALL TO ORDER**

Chair Gargano called the meeting to order at 9:35 a.m. Ely called the roll and a quorum was declared.

II. CONSENT AGENDA

Gargano asked if there were any questions on any of the items on the consent agenda. Gargano thanked the members of the Executive Board for giving their time to IRMA by serving on the Executive Board. A motion was made by Irvin and seconded by Wachtel to approve the Consent Agenda of March 17, 2016. A voice vote was called and the motion carried.

III. CHAIR'S REPORT**A. Changes in IRMA Delegates/Alternates**

Gargano welcomed the following new Delegates/Alternates:

Gary Mayerhofer - Alternate - Crystal Lake
Hanna Sullivan - Alternate - Morton Grove
Carrie Dittman - Alternate - Willowbrook
Rodney Wilson - Delegate - Richton Park
David Sevier - Alternate - Richton Park
Tom Reasoner - Alternate - NEMRT

IV. EXECUTIVE DIRECTOR/STAFF REPORT**AGRiP Recognition Awarded to IRMA for Compliance with the AGRiP Advisory Standards for Public Entity Pools**

Ely reported that IRMA obtained approval for recognition for the 13th time for compliance with the AGRiP Advisory Standards for Public Entity Pools. Ely thanks IRMA staff for their efforts in completing the application.

Member-Wide Survey

Ely reported that we have not done a member-wide survey since 1999. This year we are going to do a survey of the membership to find out how you like our services and how we can improve. Members should be receiving the survey in the next couple of months. It will go to Delegates/Alternates, Department Heads and Claim Coordinators.

V. ACTION ITEMS

A. Approval of Minutes of December 16, 2015

A motion was made by Wachtel and seconded by Cedillo to approve the Board of Directors meeting minutes of December 16, 2015. A voice vote was called and the motion carried.

B. Recognition for Outgoing Chair, Outgoing Standing Committee Chair and Outgoing Standing Committee Members

Gargano and Ely presented the Outgoing Chair Award to Drew Irvin and thanked him for his service as the IRMA Chair for 2014 and 2015.

Gargano and Ely presented an award to Dave Clark for his service as the Treasurer, and Administration and Finance Committee Chair from 2012 through 2015.

The names of those outgoing standing committee members were read. They will each be receiving a certificate via mail in the next day or two. They included:

Administration & Finance Committee

Spencer Parker (Village of Westmont) - 2012 - 2015

John Prejzner (Village of Wilmette) - 2012 - 2015

Coverage, Claims & Litigation Committee

Michael Braiman (Village of Wilmette) - 2012 - 2015

Eric Ertmoed (Village of Lisle) - 2012 - 2015

Membership Relations Committee

Diane McNulty (Cary Library District) - 2012 - 2015

Barry Krumstok (City of Rolling Meadows) - 2012 - 2015

Andri Peterson (Village of LaGrange) - 2014 - 2015

Training & Education Committee

Michael Marzal (Village of Homewood) - 2012 - 2015

Bryan Beitzel (Village of Buffalo Grove) - 2015

Tom Heller (Village of Stickney) - 2015

Don Brown (Village of Hillside) - 2015

C. IMAP Awards Presentation

Gargano and LeTourneau presented the IRMA Level II Accreditation plaque and check in the amount of \$1,500 to the Village of Clarendon Hills at 98% IMAP Percentage of Compliance and a 5 year loss severity to IRMA target of 21.73%.

Gargano and LeTourneau presented plaques to the following members who achieved onsite IMAP Initial Accreditation during 2015.

Village of Roselle - 89% IMAP Percentage of Compliance

Village of Richton Park - 86% IMAP Percentage of Compliance

Gargano and LeTourneau presented plaques to the following members who achieved onsite IMAP Reaccreditation during 2015.

Village of West Dundee - 98% Compliance
Cary Area Library District - 94% Compliance
Village of Hinsdale - 90% Compliance
Village of Palos Park -85% Compliance

LeTourneau stated that there were eleven members being recognized with a Certificate of Recognition for achieving IMAP Reaccreditation (self-evaluation) during 2015. Those members include:

Village of Westmont (100%)	Village of Lisle (99%)
City of Lake Forest (98%)	Village of Burr Ridge (97%)
Village of Buffalo Grove (96%)	Village of Mundelein (96%)
Village of Winfield (96%)	Village of Barrington (95%)
Village of Northfield (95%)	City of Rolling Meadows (95%)
Village of Flossmoor (93%)	

VI. ADDITIONS TO AGENDA

There were no additions to the agenda.

VII. EXECUTIVE SESSION

A motion was made by Irvin and seconded by Cedillo to go into closed session to discuss matters of personnel pursuant to 5 ILCS 120/2(c)(1). Roll was called and the motion carried.

CONFIRMATION OF NEXT MEETING

Gargano reported that the next meeting of the Board of Directors was scheduled for Wednesday, June 15, 2016 at 9:30 a.m. at Westbrook Corporate Center – Tower 2 Conference Room.

VIII. ADJOURNMENT

A motion was made by Irvin and seconded by Sagona to adjourn the meeting. A voice vote was called and the motion carried.

Submitted by:

Approved by:

Margo Ely
Executive Director

Kathleen Gargano
IRMA Chair