



**BOARD OF DIRECTORS
Meeting Agenda**

Tuesday, June 12, 2018

9:30 a.m. - Tower Two

Westbrook Corporate Center Conference Room

**I. CALL TO ORDER
- Roll Call**

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Membership Recruitment Report
- Quarterly Claims Analysis Report

B. Standing Committee Items

Membership Relations Committee

- 2017 Unemployment Compensation Claims Administration-Annual Overview (pg. 1)
- 2018 Summer Internship Program – Update (pg. 6)
- Workers' Compensation Focus Program – 1st Quarter Results (pg. 8)
- Membership Recruitment & Retention (pg. 11)
- ✓ IRMA Member Standards & Guidelines – Policy Update (pg. 14)
- ✓ IRMA Member Statement of Guidelines for Membership Selection, Withdrawal & Expulsion-Policy Update (pg. 17)
- ✓ Merging Committees – TEC & MRC (pg. 23)

Administration & Finance Committee

- Potential Interest Income Credit (pg. 27)

Training & Education Committee

- 2018 Education Summit (pg. 30)
- 2019 Training & Risk Management Programs (pg. 32)
- ✓ TEC Statement of Responsibility (pg. 42)
- Training Registration Guidelines (pg. 44)

Coverage, Claims & Litigation Committee

- Panel Counsel Hourly Rate Increase (pg. 49)

Executive Director/Staff Report

- Presentation of Annual Risk Management Performance Ranking and Zero Accident Rate Awards for 2017 (pg. 51)

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- ✓ Voice Vote
 - ✓✓ Bylaw Vote – 2/3 of Membership

III. CHAIR'S REPORT – FRANCES

A. Changes in IRMA Delegates/Alternates

Douglas Cooper, Alternate – Brookfield
Kathy Vonachen, Alternate – Oak Brook
Peggy Halik, Delegate – Woodridge
Trevor Bosack, Alternate – Woodridge

IV. ACTION ITEMS

- A. ✓ Approval of Board of Directors Meeting Minutes of March 21, 2018 (pg. 52)
- B. ✓ 2017 Claims to Contribution Report (pg. 60)
- C. ✓ Claims Administration Services for Mount Prospect's GL Claims (pg. 71)
- D. ✓ Elimination of IRMA's Written Legislative Mission Statement (pg. 73)
- E. ✓ Actuarial Report as of 12/31/17 (pg. 76)
- F. ✓ 2017 Audited Financial Report-To be distributed (pg. 96)
- G. ✓✓ Revenue Base Deduction – Bylaw Change (pg. 97)
- H. ✓ Accreditation / Re-Accreditation Grant Application (pg. 103)
- I. ✓ IRMA Property Coverage-Coverage Section B1.h. Outdoor Property (pg. 107)

V. EXECUTIVE SESSION

- A. Executive Session Minutes – March 21, 2018 (Sent via email)
- B. Opioid Litigation (Sent via email)
- C. Executive Director's Performance Review (To be sent via email)

VI. VOTES ON EXECUTIVE SESSION ITEMS

- A. ✓ Opioid Litigation
- B. ✓ Executive Director's Performance Review

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, October 17, 2018 – 12:00 noon following the Education Summit
NIU – Naperville

IX. ADJOURNMENT

***To ensure a quorum, please call contact Donna Sluis at donnas@irmarisk.org
or call her at (708) 236-6349, if you are not able to attend the meeting.***