



EXECUTIVE BOARD Meeting Agenda

Wednesday, February 27, 2013
IRMA Office
9:30 a.m.

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of November 26, 2012 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Members/BoardAndCommittees/CommitteeReports.asp>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 4th Quarter 2012 Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Summary Loss Report
 - Risk Management Services Report
 - 2012 Year-End Member Participation Report
 - 2012 Unemployment Claims Administration Summary Report

III. CHAIR'S REPORT – VELKME

A. Welcome to 2013 Executive Board

- Roster of 2013 Executive Board Members (pg. 7)
- 2013 Calendar of Board, Standing & Steering Committee Meetings (pg. 8)
- Conflict of Interest Policy (pg. 9)
- IRMA Committee Policy (pg. 11)
- IRMA Officers Statement of Responsibility (pg. 13)
- Executive Board Statement of Responsibility (pg. 15)
- At-Large Representatives' Statement of Responsibility (pg. 17)

B. Defense Panel RFQ Evaluation Committee – Update (Malinowski)

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – COREN

1. Announcement of 2013 Committee (pg. 18)
2. Legislative Update
 - PSEBA Working Group & Survey (pg. 19)
- ✓ 3. IRMA Notices of Withdrawal (pg. 24)
- ✓ 4. IRMA Withdrawal Policy (pg. 39)
 - Wording of Proposed Bylaw and Policy Change (to be distributed)
5. Group Purchases of Services – Update & Member Application Review (pg. 41)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- B. TRAINING & EDUCATION COMMITTEE – PETERSON**
 - 1. Announcement of 2013 Committee (pg. 45)
 - 2. Update on Grant Programs (pg. 46)

- C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – GARGANO**
 - 1. Announcement of 2013 Committee (pg. 47)
 - 2. 2012 Corporate Counsel Workshop Report (pg. 48)

- D. ADMINISTRATION & FINANCE COMMITTEE – CLARK**
 - 1. Announcement of 2013 Committee (pg. 54)
 - ✓ 2. Recruitment for Director of Financial Services (pg. 55)

- V. EXECUTIVE DIRECTOR/STAFF REPORT**

- VI. ADDITIONS TO AGENDA**

- VII. EXECUTIVE SESSION**

- VIII. CONFIRMATION OF NEXT MEETING**
 - Wednesday, June 26, 2013
 - 9:30 a.m.
 - Westbrook Tower 2 Conference Room

- IX. ADJOURNMENT**

***To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.***