



ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Tuesday, June 5, 2012
IRMA Office
9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES: February 16, 2012** (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 5)
 - A. IRMA Financial Statements as of April 30, 2012 (pg. 6)
 - B. IRMA Investment Portfolio as of April 30, 2012 (pg. 12)
 - C. IRMA Payables for the period 1/27/12 – 5/17/12 (pg. 29)
- IV. ✓ **ACTUARIAL REPORT as of 12/31/11** (pg. 46)
- V. **2011 AUDITED FINANCIAL REPORT – Lee** (to be distributed)
- VI. **SEGREGATION OF DUTIES** (pg. 64)
- VII. **1st QUARTER INVESTMENT PERFORMANCE REPORT** (pg. 65)
- VIII. ✓ **CASH FLOW REPORT** (pg. 120)
- IX. **2012 POTENTIAL INTEREST INCOME CREDIT** (pg. 121)
- X. **ADDITIONS TO AGENDA**
- XI. **CONFIRMATION OF NEXT MEETING**
Thursday, September 27, 2012
9:30 a.m. – IRMA Office
- XII. **ADJOURNMENT**

To ensure a quorum, please call Laura Vesecky at (708) 236-6335 or laurav@irmarisk.org, if you are not able to attend the meeting.

Copy to: Ingrid Velkme, IRMA Chair