



**ADMINISTRATION & FINANCE COMMITTEE**  
**Meeting Agenda**

**Wednesday, May 23, 2018**  
**IRMA Office**  
**9:30 a.m.**

- I. **CALL TO ORDER**
  - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** February 15, 2018 (pg. 1)
- III. ✓ **FINANCIAL REPORTS**
  - A. IRMA Financial Statements (unaudited as of April 30, 2018) (to be sent via separate email prior to the meeting)
  - B. IRMA Investment Portfolio as of April 30, 2018 (to be sent via separate email prior to the meeting)
    - Portfolio Summary – YE 2017 (pg. 4)
    - IRMA Payables for the period January 1, 2018 – April 30, 2018 (pg. 6)
    - IRMA Payables-Sorted (pg. 31)
- IV. **1<sup>ST</sup> QUARTER INVESTMENT PERFORMANCE REPORT – GODING** (Posted on IRMA Website under Publications/IRMA Reports)
- V. ✓ **ACTUARIAL REPORT AS OF 12/31/17** (pg. 38)
- VI. ✓ **2017 AUDITED FINANCIAL REPORT – KEVIN KRAUSE AND JOHN FRITZ** (TBD)
- VII. **2012 SURPLUS ALLOCATION SUMMARY** (pg. 58)
- VIII. **POTENTIAL INTEREST INCOME CREDIT** (pg. 67)
- IX. ✓ **REVENUE BASE DEDUCTION – STORM WATER FEES** (pg. 70)
- X. **SEGREGATION OF DUTIES** (pg. 74)
- XI. **ADDITIONS TO AGENDA**
- XII. **EXECUTIVE SESSION**
  - Executive Director's Performance Review - Discussion
- XIII. **CONFIRMATION OF NEXT MEETING**
  - Tuesday, September 25, 2018
  - IRMA Office - 9:30 a.m.
- XIV. **ADJOURNMENT**

*To ensure a quorum, please call Donna Sluis at (708) 236-6349 or [donnas@irmarisk.org](mailto:donnas@irmarisk.org), if you are not able to attend the meeting.*

**Copy to: Jessica Frances, IRMA Chair**