



**BOARD OF DIRECTORS
Meeting Agenda**

Wednesday, March 22, 2017

9:30 a.m. - Tower Two

Westbrook Corporate Center Conference Room

**I. CALL TO ORDER
- Roll Call**

II. CONSENT AGENDA

A. The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Membership Recruitment Report
- Claims Operational Report
- Quarterly Claims Analysis Report

B. Welcome to 2017 Board of Directors (Informational)

- Announcement of 2017 Executive Board (pg. 1)
- 2017 Calendar of IRMA Meetings (pg. 2)
- Board of Directors Statement of Responsibility (pg. 3)
- Statement of Responsibility for Delegates/Alternates (pg. 4)
- IRMA Conflict of Interest Policy (pg. 5)
- Proxy Policy – Bylaws (pg. 7)

C. Standing Committee Documents

Membership Relations Committee

- Announcement of 2017 Committee (pg. 11)
- 2016 MRC Objectives Accomplishments (pg. 12)
- 2017 MRC Objectives (pg. 14)
- Workers' Compensation Focus Program – Cover Memo (pg. 15)
- 2017 IRMA Onsite Summer Safety Internship Program (pg. 18)
- 2016 Unemployment Compensation Claims Administration – Annual Overview (pg. 20)
- Member Survey Results and Considerations for Member Retention Activities (pg. 21)

Administration & Finance Committee

- Announcement of 2017 Committee (pg. 43)
- 2016 AFC Accomplishments (pg. 44)
- 2017 AFC Objectives – Revised (pg. 46)
- 2016 Budget Adjustment (pg. 47)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

- Revision to Asset Allocation Guidelines (pg. 48)
- Termination of EnTrustPermal Capital Diversified Fund (pg. 51)

Training & Education Committee

- Announcement of 2017 Committee (pg. 57)
- Announcement of 2017 Steering Committee Officers (pg. 58)
- 2017 Training Schedule (pg. 60)
- Update on Grant Programs (pg. 62)
- 2016 Training & Education Objectives Accomplishments (pg. 64)
- 2017 Training & Education Objectives (pg. 66)
- Education Summit Topics (pg. 67)
- IMAP Form Update (pg. 69)

Coverage, Claims & Litigation Committee

- Announcement of 2017 Committee (pg. 71)
- 2016 Coverage, Claims & Litigation Committee Objectives Accomplishments (pg. 72)
- 2017 Coverage, Claims & Litigation Committee Objectives (pg. 74)
- New Claim Reports (pg. 75)

Executive Director/Staff Report

III. CHAIR'S REPORT - GARGANO

A. Changes in IRMA Delegates/Alternates

Matt Anastasia, Delegate – Sugar Grove
Tim Barker, Alternate – Sugar Grove

IV. ACTION ITEMS

- A. ✓ Approval of Board of Directors Meeting Minutes of December 14, 2016 (pg. 76)
- B. ✓ Arlington Heights Membership Application – Update (pg. 83)
- C. ✓ Modification of Committee Policy (pg. 88)
- D. Recognition for Outgoing Standing Committee Members (pg. 94)

V. ADDITIONS TO AGENDA

VI. CONFIRMATION OF NEXT MEETING

Wednesday, June 21, 2017
9:30 a.m. - Westbrook Corporate Center Conference Room

VII. ADJOURNMENT

To ensure a quorum, please call contact Donna Sluis at donnas@irmarisk.org or call her at (708) 236-6349, if you are not able to attend the meeting.