

PUBLIC WORKS STEERING COMMITTEE
Committee Meeting Agenda

Tuesday, April 10, 2018
Mundelein Fire Station 1
1000 N. Midlothian Road
(Map on reverse side)

8:30 a.m. – Business Meeting/Presentation

I. CALL TO ORDER

II. ROLL CALL/INTRODUCTION

III. ✓ MINUTES: November 7, 2017 (pg. 1)

IV. PAST CHAIR RECOGNITION – Laura Ditanto, Village of Libertyville

V. PRESENTATIONS/PROGRAMS

Silica Standards Update, Bill Crimmins, Titan

SHORT PRESENTATION:

IRMA's New Video Streaming - Jennifer Swahlstedt, Risk Management & Training Manager

VI. PWSC OPERATIONS

- A. 2018 PWSC Officers (pg. 4)
- B. 2018 PWSC Meeting Dates (pg. 5)
- C. Statement of Committee Responsibility and Structure (pg. 6)
- D. PWSC Special Training Topics – Discussion
- E. PWSC Potential Meeting Topics – Discussion
- F. Regulatory Program Training Resource – Discussion

VII. SPECIAL TRAINING PROGRAMS

- A. Chainsaw Safety 101 – April 16 & April 19 (pg. 8)
- B. Chainsaw Safety 102 – April 17 & April 20 (pg. 9)
- C. Mower Safety, Train the Trainer – April 24 (pg. 10)
- D. Mower Safety – April 23, April 25, & April 26 (pg. 11)
- E. Safe Operations & Towing of a Trailer – April 27 (pg. 12)
- F. Trench & Excavation Safety – May 8 & May 9 (pg. 13)
- G. MSDS Online Luncheon Orientation – May 10 (pg. 14)
- H. OSHA 10 Hour – May 21-22 (pg. 15)
- I. Traffic Incident Management Awareness – June 5 (am) (pg. 17)
- J. Traffic Incident Management Awareness, Train the Trainer – June 5 (pm) (pg. 19)
- K. Implementing Drones in the Public Sector – Joint Steering Committee, June 21 (pg. 21)

VIII. IRMA GRANTS, AWARDS & POOLED PRICING

- A. 2017 Grant Program Recap (pg. 23)
- B. Grant Program Guidelines (pg. 24)
- C. Grant Program Revisions (pg. 26)
- D. 2018 Pooled Pricing (pg. 27)
- E. 2018 Grant Programs – Update & Applications (pg. 28)
 - a. Accreditation/Reaccreditation Grant Program (pg. 30)
 - b. Injury Prevention Grant Program (pg. 33)
 - c. Lift Assist Equipment Program (pg. 36)

d. Work Zone Safety Equipment Program (pg. 38)

IX. 2017 FREQUENCY & SEVERITY DATA – PUBLIC WORKS (pg. 40)

X. DUTY TO MAINTAIN PROPERTY & IGA'S (pg. 42)

XI. NEW IRMA BEST PRACTICES / MODEL POLICIES

- A. OSHA Silica Standard Summary (pg. 43)
- B. Illinois OSHA Update (pg. 46)
- C. Succession Planning – Best Practices & Model Policy (pg. 47)
- D. Near Miss Reporting – Best Practices & Model Policy (pg. 58)
- E. Regulatory Program Training Resource – Updated (pg. 70)

XII. ARTICLES

- A. *Preventing Backover Incidents*, Safety & Health Magazine, January 2018 (pg. 72)
- B. *Prevention through Planning: Work at Height*, Professional Safety, March 2018 (pg. 74)

XIII. ADDITIONS TO AGENDA

XIV. CONFIRMATION OF NEXT MEETING

Date: June 21, 2018, Joint Steering Committee

Time: 8:00 a.m. Registration, 8:30 a.m.-12:30 p.m. Program

Location: Two Westbrook Corporate Center, Conference Center, Westchester IL

Topic: Implementing Drones in the Public Sector

Speaker: Brendan Stewart, President, Aerovista Drone Academy

XV. ADJOURNMENT

✓ **Vote needed**