



ADMINISTRATION & FINANCE COMMITTEE
Meeting Agenda

Monday, October 3, 2011
IRMA Office
9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** June 13, 2011 (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 7)
 - A. IRMA Financial Statements as of July 31, 2011 (pg. 8)
 - B. IRMA Investment Portfolio as of July 31, 2011 (pg. 14)
 - C. IRMA Payables for the period 5/27/11 - 9/15/11 (pg. 27)
- IV. **2nd QUARTER INVESTMENT PERFORMANCE REPORT** (Enclosed)
 - A. Performance Analysis (enclosed)
 - B. New Investment in Siguler Guff
- V. ✓ **MINIMUM MEMBER DEDUCTIBLE** (pg. 43)
- VI. ✓ **BANKING CONTRACT** (pg. 60)
- VII. ✓ **2012 PERSONNEL REPORT** (pg. 61)
- VIII. ✓ **ACTUARIAL REPORT** (to be distributed)
- IX. ✓ **2012 PRELIMINARY BUDGET** (pg. 67)
- X. **INTEREST INCOME CREDIT** (to be distributed)
- XI. **2011 COMMITTEE GOAL** (pg. 78)
- XII. **INVESTMENT NEWSLETTERS**
<http://www.irmarisk.org/Members/BoardAndCommittees/Administration&FinanceCommittee.asp>
- XIII. **ADDITIONS TO AGENDA**
- XIV. **CONFIRMATION OF NEXT MEETING**
Thursday, November 10, 2011
9:30 a.m. – IRMA Office
- XV. **ADJOURNMENT**

To ensure a quorum, please call Laura Vesecky at (708) 236-6335 or laurav@irmarisk.org, if you are not able to attend the meeting.

Copy to: IRMA Chair